

CORNWALL INLAND WETLANDS & WATERCOURSES AGENCY
SPECIAL MEETING MINUTES
Tuesday, July 7, 2026, 6:30 p.m.
Cornwall Public Library, 30 Pine Street – Cornwall, CT
Hybrid Meeting

1. Call to Order – Appointment of Alternates

Chairman William Hurlburt called the meeting to order at 6:30 p.m. and took attendance.

Members Present: W. Hurlburt, P. Demy, D. Bennett, J. Morgan, G. Rubio, I. Tyson, LUA S. Musselman.

Members Absent: A. Gracey (A).

Appointment of Alternates: None.

2. Approval of Minutes

- a. Regular Meeting – May 5, 2026.

J. Morgan moved to approve the 6/8/26 special meeting minutes. D. Bennett seconded and the motion to approve carried unanimously.

3. Application Receptions: None.

4. Application Considerations

- a. **IWA #708 – Will Evans – 337 Town Street** – Replacement of driveway culverts, reconstruction of driveway, and associated utility trenching to access pre-existing homesite. MBL# E11-004-012.

Keith Bodwell, P.E. was present for the application along with applicant Will Evans. Since the last meeting K. Bodwell added all the silt fence to the plans, detail of the utility trenching, and potential locations for the transformers. Once locations for the transformers are finalized with Eversource the plan will be updated and re-submitted to the Land Use Office. W. Evans has contacted Eversource but has not heard back yet. All culverts in the driveway are also shown on the plans. J. Morgan inquired as to how often the culverts would have to be maintained to prevent clogging again. K. Bodwell responded that regular maintenance every ~ 5-years should prevent clogging and culvert failure.

D. Bennett asked how much fill is needed over the culverts in the driveway. K. Bodwell stated that it depends on the type of pipe i.e. corrugated metal pipe or concrete and that ensuring an adequate base was more important to the longevity of the culvert. W. Evans explained that the driveway to the old home was pre-existing and had a base depth of approximately 3'. The stone used to re-dress the driveway was a mixture 3" or less in diameter.

With no further discussion I. Tyson moved to approve IWA #708 with the following conditions: 1) Pre-construction meeting be held with the Inland Wetlands Agent prior to construction, 2) The final transformer locations be located on the site plan and submitted to the Land Use Office prior to the start of construction, 3) a 24-hr contact # be provided to the Inland Wetlands Agent. G. Rubio seconded and the motion to approve as conditioned carried unanimously.

5. Agent Determination

- a. IWA #707 – Paul Smith – 11 Hart Hill Road – Demo and rebuild deck and new screen porch. MBL# D10-001-006.**

S. Musselman explained that he issued the agent determination to Paul Smith for the demo and rebuild of a deck as discussed with the Commission at the 6/8/26 meeting.

6. Inland Wetlands Agent Report

S. Musselman gave a brief verbal report and explained that the regulations update was more extensive than he anticipated and requires a referral to the DEEP so a public hearing couldn't be scheduled for this meeting. He will prepare a draft of the regulations for the Commission to review at their August meeting that can be scheduled for a public hearing in September.

7. Correspondence: None.

8. Adjournment

J. Morgan moved to adjourn at 6:50 p.m. G. Rubio seconded and the motion to adjourn carried unanimously.

Next meeting date: 8/4/26

Respectfully submitted,

Spencer Musselman
Land Use Administrator
Town of Cornwall, CT