

TOWN OF CORNWALL

REGULAR MEETING OF THE

Board of Selectmen

Minutes for meeting held on:
Tuesday, August 5th, 2025
Hybrid – In Person at Cornwall Library
& Remotely Via Zoom

Present

Selectmen

Others

- | | | |
|---|-------------------------------------|--|
| <input checked="" type="checkbox"/> Gordon Ridgway, First Selectman | Jane Hall, Administrative Assistant | |
| <input checked="" type="checkbox"/> Rocco Botto | Press | |
| <input checked="" type="checkbox"/> Jennifer Markow | | |

Call to Order	7:30 pm
Approval of Minutes	<u>Motion:</u> Jennifer Markow – Made motion to approve the minutes from 7/15/2025 Rocco Botto – Seconded the motion Discussion – none Motion passed unanimously
Communications / Announcements	First Selectman Gordon Ridgway shared the following: <ul style="list-style-type: none"> Cow chip raffle tickets are for sale at the Cornwall Transfer Station and farmers markets Food & Fuel fund has received some nice donations including from a yoga fundraiser. Thank you to all donors There will be a memorial service for Priscilla Pavel, previous Selectman, on 8/16/2025 1-3pm at Geer Village Rose Algrant Art Show is this weekend, Friday, Saturday, and Sunday at CCS Jennifer Markow shared the following: <ul style="list-style-type: none"> August 9th Taste of Cornwall 4-7pm at the village green Rummage sale was very successful this year – thank you to all volunteers
Additions to the Agenda	none
1.	<u>Asphalt Bids</u> First Selectman Gordon Ridgway shared the following: <ul style="list-style-type: none"> DM Hock Enterprises LLC was the lowest bidder coming in at \$42,100 for the paving on Popple Swamp Road Transfer station will need asphalt repairs as well, and will reach out to DM Hock for bid <u>Motion:</u> Gordon Ridgway – Made motion to award DM Hock Enterprises LLC the paving bid for Popple Swamp Road (<i>bid attached</i>) Jennifer Markow – Seconded the motion Discussion – none Motion passed unanimously <u>Motion:</u> Gordon Ridgway – Made motion to ask DM Hock Enterprises LLC for quote on transfer station paving Rocco Botto – Seconded the motion Discussion – none Motion passed unanimously

2.	<p><u>Roofing Bid</u> First Selectman Gordon Ridgway shared the following:</p> <ul style="list-style-type: none"> Received one bid for the town hall roof project, will be discussing with Building Official next week
3.	<p><u>OSHA Visit</u> First Selectman Gordon Ridgway shared the following:</p> <ul style="list-style-type: none"> OSHA was here for a visit and stopped at Town Hall, Town Offices, Transfer Station, and Highway Department. OSHA Officer reviewed findings with the office and we should receive official letter with findings to correct
4.	<p><u>Fiscal Year 24/25 Budget Review / Budget Transfer</u> Budget documents were reviewed and discussed (<i>attached</i>)</p> <p><u>Motion:</u> Gordon Ridgway – Made motion to approve budget transfers (\$99,285.00) and to recommend these budget transfers to the Board of Finance Rocco Botto – Seconded the motion Discussion – Seeing some pressures – Superintendent of the school is concerned about the impact of Title One reading cuts and federal legislation may impact local education here for next year Motion passed unanimously</p>
5.	<p><u>Release of Funds West Cornwall Wastewater Project</u> First Selectman Gordon Ridgway shared the following:</p> <ul style="list-style-type: none"> Have been in contact with HUD, almost finished with eh comment period and they need to review the comments to make a decision on the release of funds. Should have an answer in the next month
6.	<p><u>Public Comment</u> 2 public comments received</p>
7.	<p><u>Executive Session: Real Estate Appraisal Easement for West Cornwall Wastewater Project</u></p> <p><u>Motion:</u> Gordon Ridgway – Made motion to go into executive session at 7:58pm Rocco Botto – Seconded the motion Discussion – none Motion passed unanimously</p> <p>Out of executive session at 8:09pm. No action taken.</p>
	<p><u>Adjournment:</u> 8:09 pm</p> <p>Respectfully Submitted: Jane Hall, Administrative Assistant</p>



PAVING / MILLING / SITE CONCRETE

CT DAS Small Business Enterprise (SBE)
CT DAS Prequalified Construction Contractor

150 Laurel Hill Rd • Brookfield, CT 06804
Phone: 203-775-1385 • Fax: 203-775-5816
Contact: Monte Russo

PROPOSAL

DATE: 8/1/2025

QUOTE TO Town of Cornwall

JOB NAME: Town of Cornwall Bituminous
Bid

QUOTE #: 25MR086

BID ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXT PRICE
100	INSTALL 1.5" CLASS 2 OVERLAY POPPLE SWAMP RD	3,264.000	SY	\$ 19.25	\$62,832.00
				TOTAL:	\$62,832.00

GENERAL NOTES

- Work to be done in 2025 in (1) mobilization/phase. Day shift work, Monday-Friday between the hours of 7:00am & 4:00pm.
- Asphalt material subject to DOT asphalt adjustment provision. Escalation base is \$000.00 per English Liquid Ton.
- Areas with less than 2% pitch - A&J will not be responsible for standing water.
- Not responsible for any damage to our work by others
- Town is to provide water on-site for paving operations.

EXCLUSIONS

- Maintenance and traffic protection, traffic signs, cones, and Police in accordance with MUTCD
- Density Testing. If required, additional costs will be applied
- Core sample testing. If required, additional costs will be applied
- Engineering, surveying, and layout
- Pavement markings, and signage
- Night work, or shift work
- Bituminous lip curbing
- Material transfer vehicle
- Construction and removal of asphalt driveway, walkway, and/or drainage ramping
- Temporary pavement
- Trench patching
- Night & weekend plant opening charges
- Weekend / premium time
- Saw and seal joints
- Asphalt joint adhesive
- Landscaping

Price excludes all taxes. If a tax-exempt certificate is not received the applicable taxes will be billed on the invoice.

Payment Terms: Net 30 Days - No Retainage to be held.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner is to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. A&J Construction is not responsible for underground utilities. (0% Retainage will be held)

Acceptance of Proposal - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Buyer/Owner agrees that in the event payments are not made as set forth in this agreement, Buyer/Owner shall pay all of A&J Construction's costs of collection, including reasonable attorney's fees and interest at a rate of 1 ½% per month on overdue invoices. This proposal may be withdrawn after 30 days.

Affirmative Action / Equal Opportunity Employer

Authorized Signature
A&J Construction

Date of Acceptance

Buyers Authorized Signature

Date of Acceptance

D.M Hock Enterprises LLC

27 Iffland Pond Road, Litchfield, CT 06759

Phone (860) 866-6900 - Dmhock.com

July 21, 2025

Town of Cornwall

Poppleswamp Road

Bituminous Bid 2025

	Units	Total Units	Unit Cost	Total Cost
- Placement of Bituminous Concrete	Ton	280	\$145.00	\$40,600.00
				\$0.00
			Subtotal	\$40,600.00
			Tax	N/A
			Total	\$40,600.00

Please Note: The prices above are based on current prices of asphalt. Due to the fluctuating oil market, asphalt prices tend to vary which may result in a price adjustment on this quote. In addition, any unforeseen issues beneath existing surfaces such as, stumps, boulders, organic matter, or any other insufficient materials will be removed at an additional cost to the owner and is not included in the proposed amount. D.M. Hock Enterprises LLC is NOT responsible for any utility strikes if utilities have been installed at improper depths or are not properly marked. Asphalt with less than 2% grade is not guaranteed to completely drain.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/11/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ahrens, Fuller, St. John & Vincent Inc. 1699 King St. Suite 209 Enfield CT 06082		CONTACT NAME: Sydney Aldrich PHONE (A/C, No, Ext): (860) 668-3960 FAX (A/C, No): (860) 668-4496 E-MAIL ADDRESS: saldrich@afsvinsurance.com	
INSURED D.M. Hock Enterprises, LLC. P.O. Box 1601 Torrington CT 06790		INSURER(S) AFFORDING COVERAGE INSURER A: Middlesex Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 23434	

COVERAGES

CERTIFICATE NUMBER: 2025-26

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> NO XCU Exclusions <input checked="" type="checkbox"/> CG 71 25 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			A0189096009	02/20/2025	02/20/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> CA9948 <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			A0189096007	02/20/2025	02/20/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$ 0			A01890960012	02/20/2025	02/20/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input checked="" type="checkbox"/> N/A			A01890960010	02/20/2025	02/20/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Inland Marine			A0189096008	02/20/2025	02/20/2026	Leased/Rented Equip \$100,000 Deductible \$500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

[Job #: Poppleswamp Road Job Type: bids for bituminous concrete per ton]

The Town of Cornwall is an additional insured with respect to General Liability, Auto Liability, Excess Liability if required by a written contract or agreement. Coverage for the additional insured is on a primary and non-contributory basis for General Liability, Excess Liability if required by a written contract or agreement. A waiver of subrogation applies in favor of the additional insured with regard to General Liability, Auto Liability, Excess Liability and Workers Compensation if required by a written contract or agreement.

CERTIFICATE HOLDER

CANCELLATION

Town of Cornwall PO Box 97 Cornwall CT 06753	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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D.M Hock Enterprises LLC

27 Iffland Pond Road, Litchfield, CT 06759

Phone (860) 866-6900 - Dmhock.com

August 5, 2025

Town of Cornwall

Bituminous Bid 2025

	Units	Total Units	Unit Cost	Total Cost
Placement of Bituminous Concrete Pavement	Tons	280	\$145.00	\$40,600.00
Key Cutting	Ea	8	\$187.50	\$1,500.00
			Total:	\$42,100.00

Pavement Placement price includes:

- Key cutting of bituminous concrete roadway
- Placement of Class II asphalt at 1.5" after compaction

Please Note: The prices above are based on current prices of asphalt. Due to the fluctuating oil market, asphalt prices tend to vary which may result in a price adjustment on this quote. In addition, any unforeseen issues beneath existing surfaces such as, stumps, boulders, organic matter, or any other insufficient materials will be removed at an additional cost to the owner and is not included in the proposed amount. D.M. Hock Enterprises LLC is NOT responsible for any utility strikes if utilities have been installed at improper depths or are not properly marked. Asphalt with less than 2% grade is not guaranteed to completely drain.



TOWN OF CORNWALL

P.O. Box 97, Cornwall, CT 06753
(860) 672-4959 | Fax (860) 672-4068
Selectmen@CornwallCT.gov

BITUMINOUS BID 2025

The Town of Cornwall, Connecticut is soliciting bids for bituminous concrete per ton complete in place for the 2025 construction season. All material will be in accordance with Connecticut D.O.T. specifications bituminous concrete or equivalent. The placement of the material will be by a self-propelled paving machine capable of covering 18 feet width and compacted by a minimum 8 to 12 ton steel drum roller. All equipment must be to the satisfaction of the Highway Foreman.

The proposed project consists of one road, 4 sections: **Poppleswamp Road**

Section #1

- Starting at Pole #1967 head west 394' to stop point house #7
- Install 1 ½ inch compacted wearing course of asphalt
 - 394ft x 20' x 1.5"

Section #2

- Starting at Pole #1973 (house #76) head west 330' ending at house #80
- Install 1 ½ inch compacted wearing course of asphalt
 - 330ft x 20' x 1.5"

Section #3

- Starting at house #112 head west to 295' to pole #2003
- Install 1 ½ inch compacted wearing course of asphalt
 - 295ft x 20' x 1.5"

Section #4

- Starting just beyond house #128 head west 450' to pole #2017 or beginning of Beam rail fence
- Install 1 ½ inch compacted wearing course of asphalt
 - 450ft x 20' x 1.5"

Wearing course of Class 2 Bituminous concrete
Compaction of a roller 8 to 12 tons in size

Town of Cornwall will provide traffic control, supply a water truck and notify CBYD.
Work is expected to be completed by September 30, 2025.

Contact information: James Vanicky – Foreman
(860) 672-6230 Highway Garage
(860) 605-6932 Cell

A one-million-dollar liability insurance policy listing the Town of Cornwall as co-insured will be required.

Bids are to be delivered to the First Selectman's office by Monday, August 8th, 2025 for bid opening at 10:00 a.m. at:

Selectman's Office
Cornwall Town Hall
24 Pine Street
P.O. Box 97
Cornwall, Connecticut 06753

The Board of Selectmen reserves the right to reject any or all bids and to award in the Town's best interest.

The contractor who is selected to perform this State project must comply with CONN. GEN. STAT. §§ 4a-60, 4a-60a, 4a-60g, and 46a-68b through 46a-68f, inclusive, as amended by June 2015 Special Session Public Act 15-5.

State law requires a minimum of twenty-five (25%) percent of the state-funded portion of the contract be set aside for award to subcontractors holding current certification from the Connecticut Department of Administrative Services ("DAS") under the provisions of CONN. GEN. STAT. § 4a-60g. (25% of the total state-funded value with DAS-certified Small Businesses and 6.25% of the total state-funded value with DAS-certified Minority-, Women-, and/or Disabled-owned Businesses.) The contractor must demonstrate good faith effort to meet the 25% set-aside goals.

WATERS PAVING

Waters Construction Company, Inc.

07/09/2025 9:11

PK25DT CORNWALL PAVING 2025

Mike Bottone

CORNWALL PAVING 2025

Code	Desc	Quan	Units	Price	Total
20	TACK COAT	3,300.000	SY	\$0.50	\$1,650.00
40	KEY CUT TRANSITIONS	1.000	SHFT	\$2,600.00	\$2,600.00
80	1.5" CLASS 2 OVERLAY	285.000	TON	\$143.00	\$40,755.00
900	\$540 LIQUID	0.000		\$0.00	\$0.00
901	EXCLUDES SWEEP, M&P, RISERS, SHIMS, RAMPS, ETC	0.000		\$0.00	\$0.00
JOB TOTAL >>>>>					\$45,005.00

	<u>From</u>	Amount	<u>To</u>	Amount
One	Contingency (10000)	995.00	H Beach (69103)	995.00
Two	Contingency (10000)	950.00	DPW: Vehicle Maintenance (63016)	950.00
Three	DPW Reg Labor (61603)	32,800.00	Sanitation and Recycling (multiple lines)	23,000.00
Four			Town Office Contracted (57116)	9,800.00
Five	Contingency (10000)	26,240.00	Land Use: ZEO and clerk hours	7,990.00
Six			Town Celebrations (71480)	470.00
Seven			SS Office Supplies (67905)	1,200.00
Eight			Public Safety CVFD exams: (65016)	6,730.00
Nine			Public Safety Firehouse Maint (65035)	5,800.00
Ten			RoV: Early voting Wages (56601)	4,050.00
Eleven	EE Health Insurance (57544)	38,300.00	BoE (80080)	38,300.00

TOTALS	99,285.00	99,285.00
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- 1 Budgeted \$38,190 (spent \$39888) seasonal wages and seasonal care of bath/kitchen house
- 2 Budgeted \$55,000 (spent \$55,940)
- 3 Budgeted \$211,272 (spent \$233,890) due to staff coverage, MIRA Contract, and Hazardous Waste
- 4 Budgeted \$17,000 (spent \$31,140) increasing costs for IT support
- 5 Budgeted \$15,216 (spent \$25,006) Transition due to retirement and new hire
- 6 Budgeted \$500 (spent \$967) Memorial day markers and plaque to honor Town Clerk
- 7 Budgeted \$1,200(spent \$3,660) Increased costs for Telephone services
- 8 Budgeted \$6,000 (spent \$12,725) new vendor, increased costs and participation
- 9 Budgeted \$30,000 (spent \$35,794) increased utility costs and maint on compressor
- 10 Budgeted \$8,032 (spent \$19,332) Unbudgeted, mandated early voting
- 11 Budgeted 4,772,108 (spent \$4,810,406) see over for information

Approval

Board of Selectmen

Approval

Board of Finance

FY '25 economic pressures on the Bd of Education

\$4,925	A teacher was out for 3 months which required a substitute for that time period, while also paying for the sick leave for the teacher			
\$9,270	A missed invoice for heating fuel in 23-24 is now being deducted in 24-25			
\$6,300	Unusual amount of storms occurring on the weekends which resulted in an increase in overtime pay for the custodians			
\$9,000	Started the year approximately \$9,000 behind, as a budget transfer at the end of last year forced the BoE to have items from FY 23-24 paid for in FY 24-25			
\$26,177	Reducing the FY '25 budget by 1% pursuant to the Board of Finance request back on 3/21/24			
\$8,600	Region 1 food service consultant costs (unbudgeted)			
	Region 1 not returning and surplus funding from the prior year pursuant to Substitute House Bill No. 5437, Public Act No. 24-45, Section #8, approved 5.21.24			
\$7,000	Electricity cost increases			
\$71,272				