

# BOARD OF FINANCE

Minutes of the Regular Meeting held on Thursday, October 17, 2024  
Held via ZOOM - meeting ID 816 4559 1221

- | Regular Members    | Others                                  |
|--------------------|-----------------------------------------|
| ✓ Joe Pryor (CHM)  | ✓ Gordon M Ridgway, 1st Selectman       |
| ✓ Kate Ward        | ✓ Richard Bramley, Treasurer            |
| ✓ Gary Steinkohl   | ✓ Jen Markow and Rocco Botto, Selectmen |
| ✓ Zejke Hermann    | ✓ Dick Sears, CVFD President            |
| N Simon Hewett     | Alternate members                       |
| ✓ Jessica Brackman | N Richard Wolkowitz                     |
|                    | ✓ Cody Gillotti                         |

Call to Order

7:01 p.m.

# 1 - Additions

None

# 2 - Minutes

Minutes for the 7.18.24 meeting were emailed to all members prior to the meeting. Copies of the minutes were also available at the meeting.

**Motion**

Zejke Hermann                      Made a motion to approve the minutes as presented.  
Kate Ward                              Seconded the motion.

**Motion passed unanimously.**

# 3 - CVFD

CVFD President Dick Sears

Two documents were provided by President Dick Sears. Both documents were presented, discussed and are appended to these minutes.

Discussion included but was not limited to

- a) CVFD purchases of fire trucks, factors involved in equipment replacement decisions
- b) The supply chain and how that may impact the purchases
- c) Municipal appropriations and the rising cost of fire trucks, inflation
- d) Equipment needs at each firehouse
- e) Timing between speccing out equipment, building, and receiving the equipment
- f) Current demands on company due to mutual aid calls, and inflation
- g) Availability of grant funding to help offset cost of necessary purchases

#4 - Reports

First Selectman

First Selectman Ridgway reported on the following items.

- a) DPW open position, challenges filling the position, and winter road maintenance plan
- b) West Cornwall Wastewater Committee status
- c) Exploring grant funding for safety improvements in Cornwall Bridge
- d) New DPW backhoe purchase
- e) CCS student enrollment
- f) Annual town meeting, ordinance change, # of Conservation Commission members

Finance Director

- a) Barbara Herbst reviewed the correspondence from the Assessor's office regarding the PA 24-26/§12-81(83) Service-connected Permanent and Totally Disability for Veterans. Said document is appended to these minutes.
- b) Calendar year schedules for regular meetings and budget workshops and meetings were presented to the Board. Minimal discussion ensued and the schedules will be voted on in November.

#5 - Capital Plan

Five Year Capital Plan

The attached Five Year Capital Plan Draft was provided to all members prior to the meeting.

# BOARD OF FINANCE

First Selectman Ridgway reviewed the draft plan, explained the project categories, and provided information on the changes in allocations from the prior year plan.

Of note: Storm Damage Reserves will be an ongoing allocation until the funding level assures that any storm damages can be addressed.

It was noted that the final group of allocations FY 2029-2030 did not have an adjustment for Road Improvements, it was determined that was a clerical error and will be corrected.

The Board of Selectmen approved the plan on 10.1.2024

**Motion**

Jessica Brackman                      Made a motion to approve a corrected 5 Year Capital plan totaling \$4,000,000

Zejke Hermann                         Seconded the motion.

**Motion passed unanimously.**

# 6 - Public Comment    Rocco Botto commented on the 5 Year Capital Plan

# 7 - Adjourn                7:58

*Barbara E. Herbst, Board Clerk*

Minutes remain "Draft" until accepted at the next regular scheduled meeting, please see subsequent meeting minutes for any corrections to these minutes.



## Cornwall Volunteer Fire Department, Inc.

*Est. 1932*

The Cornwall Volunteer Fire Department must replace two critical vehicles in the next several years as they approach the end of their useful life.

**Cornwall Engine 3-0** has been the front-line of attack for all emergencies for two and a half decades. Since 1999 fire science has advanced and modern vehicles offer more effective and efficient fire-fighting capacities.



**Rescue 1** is a very specialized vehicle that delivers rescue equipment (jaws of life, air packs, rescue harnesses, ropes, etc.) to crash and fire scenes. Rescue 1 also serves as a personnel carrier and command center. At 24 years old, she's tired.



Based upon recent apparatus purchases by area fire departments and our own bidding process, we expect the cost to replace these two vehicles to be \$1M+.

ITEMS TO BE PURCHASED FROM THE TOWN'S CAPITAL FUND:	Year Acquired	Est'd Lifespan	Estimated Cost	Notes	Replacement Year	Year at-a-Glance Budgeting					
						FY24/25	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30
<b>APPARATUS - TOWN</b>											
Tanker 2-5	1987	---		Will be replaced by 3-0							
Engine/Pumper 3-0 (Navistar)	1999	25 Years	\$850,000		FY23/24		\$850,000				
Rescue 1	2002	25 Years	\$600,000		FY26/27		\$600,000				
Engine/Pumper 2-0 (KME)	2009	25 Years	\$900,000		FY33/34						
Tanker 3-0	2018	25 Years	\$500,000		FY42/43						
Brush Truck 4	1951		\$50,000	not to be replaced	N/A						
<b>EQUIPMENT - TOWN</b>											
Extraction Tool #1(jaws)	2003	25 yrs	\$40,000		FYE 2028						\$40,000
Extraction Tool #2 (jaws)	2017	25 yrs	\$40,000		FYE 2042						
Air Packs (\$8k ea)	2003	20 yrs	\$96,000	Have 4; need 12 more		\$32,000	\$32,000	\$32,000			
Air Compressors (WC & CB)	2024	10yrs	\$5,000	WC New 2024, CB old 2020							
Boat (zodiac)	2020	10 yrs	\$20,000		FY29/30						\$20,000
Water Suits	2019	8 yrs	\$7,000		FY26/27			\$7,000			
Air Bottles (ea)	2023	16 yrs	\$900		FY38/39						
Cold Water Suits (ea)	2000	15 yrs	\$1,000		2015						
Smoke Ejectors (ea)			\$1,700								
SCBA O2 Compressor	2003		\$32,000								
<b>Year at-a-Glance Budgeting</b>											
						FY24/25	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30
Ambulance	2015	10-15yrs	\$300,000	Dept to purchase	FY27/28			\$300,000			
Utility 5	2011	25 yrs	\$65,000	Dept to purchased	FY30/31						
ATVs	2000	??	\$12,000								
Monitor	2010	20	\$35,000		FY29/30						\$35,000
Lucas CPR Tool	2020	10 yrs	\$22,000		FY29/30						\$22,000
Stryker Stretcher	2011		\$25,000		FY 27/28			\$25,000			
Stryker Powerload	2013		\$25,000					\$25,000			
Stabilizer Air Bags	2010			replace - depends on usage							
Laptop (Ambulance)	2021		\$1,400		FY26			\$1,500			
Computer (Fire)	2022	5+	\$2,000		FY27/28				\$3,000		
Computer (EMS)	2022	5+	\$2,000		FY27/28				\$3,000		

	9.25.24 Fund Balance	Approved Previously	Changes	Final		
<b>2025-2026</b>	<b>FY Road Improvement: Group # 2 ~ North West</b>	286,280	320,000	-	320,000	
	Bridges / Culverts / Guide Rails	30,364	20,000	-	20,000	
	Cornwall Consolidated School	9,835	50,000	-	50,000	
	CVFD Truck / Equipment Fund	680,319	100,000	-	100,000	
	Storm Damage Reserves	100,000	-	50,000	50,000	
	Tree Removal		50,000	(30,000)	20,000	
	Town Buildings	161,169	100,000	-	100,000	
	Town Plan	13,186	10,000	-	10,000	
	HWY Truck replacement fund (Trk #10, 2007)	130,666	100,000	-	100,000	
			<b>750,000</b>	<b>20,000</b>	<b>770,000</b>	<b>TOTAL</b>
<b>2026-2027</b>	<b>FY Road Improvement: Group # 3 ~ Center</b>		320,000	20,000	340,000	
	Bridges / Culverts / Guide Rails		20,000	-	20,000	
	Cornwall Consolidated School Projects		50,000	-	50,000	
	CVFD Truck / Equipment Fund		100,000	-	100,000	
	Storm Damage Reserves			50,000	50,000	
	Town Buildings		100,000		100,000	
	Town Plan		10,000	-	10,000	
	HWY Truck replacement fund (Trk #10, 2007)		100,000		100,000	
	Revaluation	4,113	30,000		30,000	
			<b>730,000</b>	<b>70,000</b>	<b>800,000</b>	<b>TOTAL</b>
<b>2027-2028</b>	<b>FY Road Improvement: Group # 4 ~ South East</b>		320,000	40,000	360,000	
	Bridges / Culverts / Guide Rails		20,000	-	20,000	
	Cornwall Consolidated School		50,000	-	50,000	
	CVFD Truck / Equipment Fund		100,000	20,000	120,000	
	Storm Damage Reserves			50,000	50,000	
	Town Buildings		150,000	(100,000)	50,000	
	Town Plan		10,000	-	10,000	
	HWY Truck replacement fund (Trk # 3, 2014)		100,000		100,000	
			<b>750,000</b>	<b>10,000</b>	<b>760,000</b>	<b>TOTAL</b>
	<b>2028-2029</b>	<b>FY Road Improvement: Group #5 ~ South East</b>		320,000	80,000	400,000
Bridges / Culverts / Guide Rails			20,000	-	20,000	
Cornwall Consolidated School			50,000		50,000	
CVFD Truck / Equipment Fund			100,000	30,000	130,000	
Storm Damage Reserves				50,000	50,000	
Town Buildings			50,000		50,000	
Town Plan			10,000	-	10,000	
HWY Truck replacement fund (Trk # 8, 2015)			100,000		100,000	
			<b>650,000</b>	<b>160,000</b>	<b>810,000</b>	<b>TOTAL</b>

**SEE OVER --->>**

2029-2030

<b>FY</b>	Road Improvement: Group # 1 ~ North East	320,000	-	320,000
	Bridges / Culverts / Guide Rails	30,000	-	30,000
	Cornwall Consolidated School	60,000	-	60,000
	CVFD Truck / Equipment Fund	100,000	40,000	140,000
	Storm Damage Reserves	-	-	-
	Tree Removal	50,000	(30,000)	20,000
	Town Buildings	100,000	-	100,000
	Town Plan	10,000	-	10,000
	HWY Truck replacement fund (Trk # 8, 2015)	100,000		100,000
		<b>770,000</b>	<b>10,000</b>	<b>780,000</b>

TOTAL

Approved Board of Selectmen 10.1.2024  
 Approved Board of Finance GRAND TOTAL  
 \_\_\_\_\_  
 Town Meeting \_\_\_\_\_

3,650,000	270,000	3,920,000
-----------	---------	-----------

-

**SEE OVER --->>**