

BOARD OF FINANCE

Minutes of the Regular Meeting held on Thursday, May 9, 2024
Held via ZOOM - meeting ID 843 1068 0698

- | Regular Members | Others |
|--------------------|---------------------------------------|
| ✓ Joe Pryor (CHM) | Gordon M Ridgway, 1st Selectman |
| N Kate Ward | Richard Bramley, Treasurer |
| ✓ Gary Steinkohl | Jen Markow and Rocco Botto, Selectmen |
| ✓ Zejke Hermann | |
| ✓ Simon Hewett | |
| ✓ Jessica Brackman | |

- Alternate members
- ✓ Richard Wolkowitz
 - ✓ Cody Gillotti

Call to Order

7:01 p.m.

1 - Additions

None

2 - Minutes

Minutes for the 3.7.24, 3.21.24, and 4.4.24 meetings were emailed to all members prior to the meeting. Copies of the minutes were also available at the meeting.

Motion

Zejke Hermann Made a motion to approve the minutes as presented.
Gary Steinkohl Seconded the motion.
Motion passed unanimously.

3 - Reports

Board of Selectmen

First Selectman Ridgway reported on the following items.

- a) WC retaining wall is complete and came in on budget.
- b) Dibble Hill culvert, deteriorated from storm damage.
- c) Fire Truck bids.
- d) 4.19.24 Town Meeting, Budget vote and establishing Affordable Housing Trust Fund.
- e) Regular road maintenance resulted in 12 miles completed under the chip seal program. AFSCME contract negotiations have been completed. The new contract includes a 3% COLA increase for each of the next three years, and no other changes from current contract, the meeting took about 1/2 hour.

#4 - Suspense List

4.8.24 Suspense Tax List from Jean Bouteiller, Cornwall Tax Collector

Pursuant to GCS 12-165, Tax Collector Jean Bouteiller submitted a letter along with a list of unpaid and uncollectible personal property and motor vehicle taxes on the rate books and requested that the 2019 delinquent bills be put on suspense as well as bills that have been returned for individuals who have moved out of state and for deceased individuals. A copy of the letter and the list is appended to these minutes.

Motion

Simon Hewett Made a motion to approve the request of the Tax Collector.
Gary Steinkohl Seconded the motion.
Motion passed unanimously

5 - Budget

FY '25 Proposed Budget

Finance Director, Barbara Herbst presented the recent budget changes and reviewed the revenue proposal.

General discussion ensued and covered but was not limited to the following topics.

- a) CCS Tuition and status quo in number of out of town students paying tuition. Interest income and the significant increase realized over the past two years vs. the amount budgeted.
- b) Interest rate trending and reducing the proposed interest revenue of 105,000 to \$85,000.
- c) Setting the mil rate pursuant to tax payer approval of the expenditure budget at the Town Meeting.

BOARD OF FINANCE

Motion

Gary Steinkohl

Made a motion to approve the Budget Proposal for FY '25 of \$8,061,695, and set the Mil rate at 15.30 contingent upon taxpayer approval of the FY '25 Budget Proposal at the Town Meeting.
Seconded the motion.

Zejke Hermann

Motion passed unanimously.

6 - Public Comment None

5 - Adjourn

Motion

Zejke Hermann

Made a motion to adjourn the meeting at 7:28

Gary Steinkohl

Seconded the motion.

Motion passed unanimously.

Barbara E. Kerbst, Board Clerk

Minutes remain "Draft" until accepted at the next regular scheduled meeting, please see subsequent meeting minutes for any corrections to these minutes.

OFFICE OF TAX COLLECTOR

TO: Joseph Prior, Chairman Board of Finance

RECEIVED BY THE
FINANCE OFFICE

FROM: Jean D. Bouteiller, CCMC, Tax Collector

APR - 8 2024

SUBJECT: Suspense Tax List

DATE: April 8, 2024

TOWN OF CORNWALL

COPY: Gordon Ridgway, First Selectman
Barbara Herbst, Director of Finance

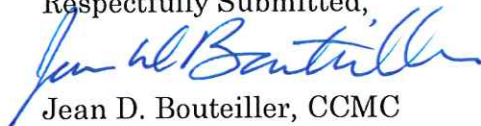
In accordance with Section 12-165 of the Connecticut General Statutes, I request that the attached listing of unpaid and uncollectible personal property and motor vehicle taxes on the rate books of the Town of Cornwall be submitted to the Board of Finance for approval for transfer to the Suspense Tax Book. Last year we put delinquent Motor Vehicle, and Personal Property tax bills from Grand List year 2018 on suspense, and bills that had been returned as "undeliverable" or for people who had moved out of state. This year I am requesting that the year 2019 delinquent bills be put on suspense. Just moving accounts to Suspense by the year is to streamline what has become a very cumbersome process of including returned mail and those who have moved out of state from various years.

The accounts presented for transfer to Suspense include \$948.73 in Motor Vehicle Taxes and Interest, \$15.87 in Supplemental Motor Vehicle Taxes and Interest, and \$970.31 in Personal Property Taxes and Interest on the Grand Lists of 2018 through 2021. This comes to a total of \$1,934.91 in unpaid taxes and interest.

Please note that even though the recommended accounts will be removed from the active tax rolls, they are still collectible. Once these bills are put on Suspense, I forward to them to the collection agency for action. In the past year we have collected \$2,215.86 in taxes and interest from bills that were on Suspense.

Your favorable support for this Suspense List is requested. I am available to answer any questions you may have concerning this agenda item.

Respectfully Submitted,



Jean D. Bouteiller, CCMC
Tax Collector
Attachments: 2

Process Suspense Report

TOWN OF CORNWALL Date: 04/01/2024 Time: 15:26:10

Condition (s): Year: 2022, Type: 88 - MV/MVS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
2019-03-0301032	MCAVOY GREGORY T			04/01/2024	59.12			
2019-03-0301054	MERWA HENRY K			04/01/2024	8.35			
2019-03-0301474	SMIRA LAWRENCE E JR			04/01/2024	310.45			
2019-03-0301647	WEE SAM			04/01/2024	85.67			
2019-03-0301721	ZABRISKIE VALERIE T			04/01/2024	148.46			
2019-03-0301722	ZABRISKIE VALERIE T			04/01/2024	157.82			
2019-03-0301732	CLASSEY DENISE L			04/01/2024	178.86			
	MOTOR VEHICLE		# Of Acct: 7		948.73			
2019-04-0400236	ZABRISKIE VALERIE T			04/01/2024	15.87			
	MOTOR VEHICLE SUPP		# Of Acct: 1		15.87			
YR : 2019			TOTAL : 8		964.60			

Grand Total: 8

964.60

Process Suspend Report

TOWN OF CORNWALL Date: 04/01/2024 Time: 15:30:09

Condition (s): Year: 2022, Type: 02 - PP, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code	Reason	Date	Town Due/Susp	Dist Due/Suspsewer Due/Susp	Total
2019-02-0200016	BEVANS LAKSHMI			04/01/2024	20.88		
2019-02-0200055	DAVAL ENTERPRISES			04/01/2024	62.63		
2019-02-0200069	GORAT PETER M JR			04/01/2024	52.10		
2019-02-0200086	HOUSSAONIC RIVER OUTFITTERS INC			04/01/2024	175.02		
2019-02-0200097	JW CONSTRUCTION			04/01/2024	208.76		
2019-02-0200116	NESTLER PETER			04/01/2024	62.63		
2019-02-0200157	SPOTTED DOG GALLERY			04/01/2024	62.63		
2019-02-0200160	STROBEL ENTERPRISES LLC			04/01/2024	325.66		
PERSONAL PROPERTY	# Of Acct: 8				970.31		
YR : 2019	TOTAL : 8				970.31		

Grand Total: 8

970.31