

PLANNING & ZONING COMMISSION REGULAR ZOOM MEETING AUGUST 9, 2022

Present: Regular members Vice chairman James LaPorta, Stephen Saccardi (in 8:20PM), Phill West and alternate members Bruce Bennett and Michelle Shipp and LUA/ZEO Karen Griswold Nelson.

Absent: Anna Timell, Christine Gray, Keith Bodwell and Will Evans.

Others present: Commission Planning Consultant Janell Mullen

Vice chairman James LaPorta called the regular meeting to order at 7:14PM with a quorum established. Alternate member Michelle Shipp was seated for regular member Anna Timell and alternate Bruce Bennett for regular member Christine Gray.

REGULAR ZONING MEETING:

ZONING APPLICATIONS:

ZP#1146– Lynn and Frank Booth-- Driveway and proposed new single family home – Everest Hill.

ZP#1147 – Town of Cornwall – placement of a telecommunications cabinet - CABLEVISION / ALTICE: ROLT 78 Cornwall - 228 Great Hill Rd CT55AF.

ZP#1148 – Joyce Alsop owner/Ian Elwell applicant – rebuild of existing garage/shed and alterations to single family residence – 18 School Street.

- 1. APPROVAL OF MINUTES:** July 12, 2022, regular meeting minutes

Motion made by Mr. Bennett, seconded by Ms. Shipp, to approve the minutes of the July 12, 2022 regular meeting as presented: approved by Mr. LaPorta, Ms. Shipp, and Mr. Bennett (members in attendance at the meeting).

- 2. NEW APPLICATIONS. None.**
- 3. PENDING APPLICATIONS. None.**

4. STAFF REPORTS

LUA/CZEO – Karen Griswold Nelson.

Griswold Nelson addressed recent issues concerning signage, noting that parking in the West Cornwall had increased due to increased business activity, and in particular to the new restaurant, noting her signed off on additional signage for the restaurant not on the original site plan to address some of those concerns. Griswold Nelson also addressed signage concerns in Cornwall Bridge and the placement and visibility of signage for new entities (i.e. the change of use from office space to retail space in the building between the fly shop and the rug shop) to be seen by passersby. It was noted that much of the signage in Cornwall Bridge, unlike West Cornwall, was under the jurisdiction of the DOT and therefore precluded signs from being placed close to the highway due to sight lines and safety concerns. The matter was to be revisited.

5. CORRESPONDENCE AND COMMUNICATIONS.

Note was made (kgn) of correspondence received from the Cornwall Conservation Trust (CCT) for a letter of support for a Connecticut open space grant for the conservation of 32 acres on Quarry Hill in Cornwall. Staff was to move forward with a draft letter of support for consideration at the September meeting.

6. OTHER BUSINESS PROPER TO COME BEFORE THE COMMISSION

7. PLANNING WORKSHOP MEETING - Workshop for commission members and staff with Planning Consultant Janell Mullen.

A draft copy of "Article 9, Special Provisions" prepared by Janell Mullen, forwarded electronically to the Commission prior to the meeting, was made part of the record for discussion and screen shared. There was discussion of the proposed regulations, with clarifications, questions, wordsmithing changes, and deletions.

There was general discussion as to the meeting going forward being in person or hybrid with the matter to be addressed by staff and chairman Timell before the next meeting

8. ADJOURNMENT.

Motion made by Mr. West, seconded by Ms. Shipp, to adjourn at 9:04PM; unanimously approved

Respectfully submitted,

Karen Griswold Nelson for Commission secretary Phil West