

# BOARD OF SELECTMEN

Minutes of the Regular Meeting held on July 19, 2022

	<u>Selectmen</u>	<u>Others</u>
Present	Y Gordon M. Ridgway (First Selectman) Y Priscilla Pavel Y Janet Sanders	Barbara Herbst - Clerk Pro-tempore citizens local press

Call to Order

7:30 p.m.

Minutes

Minutes for the July 5th meeting were provided to all members via email as well as available at the meeting.

Motion

**Priscilla Pavel** Made a motion to approve the minutes as presented  
**Janet Sanders** Seconded the motion.

**Motion passed unanimously**

Communications

Mention was made that there's a new physical therapist in town. Dr. Caitlin Belter Evans has opened *Belter Physical Therapy* behind the Wish House.

Additions to the Agenda

First Selectman Ridgway requested that the following items be added to the agenda  
a) DPW Surveillance Cameras  
b) Affordable Housing Grant  
c) TRIPS Program

Selectwoman Sanders requested that the following item be added to the agenda  
a) Parking in West Cornwall

Motion

**Priscilla Pavel** Made a motion to add the four items to the agenda  
**Janet Sanders** Seconded the motion.

**Motion passed unanimously**

#1 Referendum of 7.9.22

**Next Steps**

First Selectman Ridgway reported the following items in relation to the 7.9.22 referendum;  
a) The WC Wastewater Committee will be reconstituted to become a Building Committee.  
b) An Engineering firm will need to be chosen as a result of an RFQ process. The Federal funding may dictate some of the processes for this project.  
c) USDA has been provided with the results of the Referendum and our current application will begin going through their review process.  
d) First Selectmen Ridgway asked Selectman Pavel if she would be willing to transition her position on the WC Wastewater Committee to the Building committee and she consented.

#2 DPW Truck

First Selectman Ridgway reported that the DPW foreman solicited estimates for the DPW truck purchase, *Western Star* and *International* presented bids. DPW Foreman, Jim Vanicky, submitted his recommendation for this purchase. A document he provided is appended to these minutes.

Motion

**Gordon Ridgway** Made a motion to accept the DPW recommendation.  
**Priscilla Pavel** Seconded the motion.

Discussion

Discussion included the following topics;  
a) Age of truck being replaced ~ 21 years  
b) Expected delivery date - November or early December  
c) Is there any punitive action built into the delivery to offset any delays? ~ No

**Motion passed unanimously**

#3 Summer Asphalt

First Selectman Ridgway reported that bids were solicited for paving in Cornwall. DPW Foreman, Jim Vanicky, submitted his recommendation for this work. A document he provided is appended to these minutes.

Motion

**Gordon Ridgway** Made a motion to accept the DPW recommendation.  
**Priscilla Pavel** Seconded the motion.

Discussion

Discussion included the following topics;  
a) Location of paving ~ Bolton to Essex

- b) Expected dates of paving ~ mid September
- c) Costs that are escalating.

**Motion passed unanimously**

DPW Cameras

DPW Foreman, Jim Vanicky, solicited bids on a surveillance system. Three companies responded and the DPW foreman submitted his recommendation for this work. A document he provided is appended to these minutes.

**Motion**

**Gordon Ridgway** Made a motion to accept the DPW recommendation.

Discussion

**Priscilla Pavel** Seconded the motion.

Discussion included the following topics;

- a) Will this be a monitored system ~ No
- b) Where will the videos be stored ~ on site
- c) Are there monthly fees ~ no

**Motion passed unanimously**

# 4 Trnsf Sta Renov

Trnsf Station Manager Ted Larson provided a status of the Transfer Station Renovations that included the following information:

- a) Items needing to be completed include computer and phone hookup.
- b) There is a punch list of items still to be completed by the contractor.
- c) There is a propane tank that needs to be removed, AmeriGas needs to be contacted.
- d) The water line still needs to be installed.
- e) The fencing quote has been approved and a check will go out immediately to commence that work.

# 5 Fiber Update

A package has been received from Optimum. There will be an installation of cabinets on Great Hill Road and possibly a 2nd location before any fiber optic hookups are completed.

Housing Grant

A \$4,000 grant has been secured for work on research on how other towns have created successful local housing as well as facilitate several community conversations about how this could work in Cornwall to solicit community feedback and support moving forward.

Currently, the committee is working on it's recommendations and an ordinance has been sent to Town Counsel for review.

TRIPS Program

NWH C.O.G. facilitated a presentation of the TRIPS program (TRANSPORTATION RURAL IMPROVEMENT PROGRAM)

This is a competitive grant available to all COG towns to begin in September 2022. There is a matching requirement, project minimum is \$300,000 and it will fund construction activities only.

Project parameters include:

- Roadway improvements
- Signal and bridge improvements
- On and off-road bicycle facilities
- Sidewalks
- Multi-use trails

Selectwoman Sanders volunteered to take the lead on this and will contact Janell Mullen.

WC Parking

A discussion was held regarding the parking in West Cornwall and covered the following:

- a) Signage and lack of signage to direct people where to park.
- b) Street parking
- c) Number of parking spaces at "Franks"
- d) Comments being made on the Cornwall Community Chat.

# 9 - Public Comment

Public comment included a favorable statement about parking signage in W.C. and a question about removing the reeds off the fence that surrounds the Transfer Station.

Adjournment

**Gordon Ridgway** Made a motion to adjourn the meeting.

**Priscilla Pavel** Seconded the motion

**Motion**

**Motion passed unanimously**

8:11 PM

Submitted:

Barbara E. Herbst, Clerk pro tempore

Note:

Minutes remain "Draft" until approved at the next regular Selectmen's meeting. See future minutes for any corrections.

## Truck Bids

Western Star and International presented the bids for our request to build a truck for 2022. The Western Star, the same make Model as our last truck. Due to the shortage of market production, they will prioritize our order because we are a current customer.

The International cannot deliver the truck in a time maner for the winter. They expect to produce the cab & chassis by April 2023.

Due to our actual fleet, it is crucial to have a new truck this year, rather than taking our chances on the production being done promptly in time for the body build for the winter of 2023.

This price for the Western Star of \$127,000 is for the Cab and Chassis only, an additional cost of \$100,775<sup>00</sup> will be added for the build of the Dump body, lights, and plow Set-up. Total cost of the Truck will be ~~\$227~~ \$227,775<sup>00</sup>

Signed: 

## Asphalt Bids

I support the bid provided by Waters Construction.

We have used this company in the past with very satisfactory results.

*I recommend paving the Town offices and Jewel Street  
at a cost of \$55,729.<sup>85</sup> for the town offices and  
\$197,036.<sup>00</sup> for Jewel Street.*

*Signed: Jim King*

## Video Surveillance System Bids

We had three companies bid on the surveillance system. The company chosen has since been rescinded from the bid, leaving Soundworks and ADT. After contacting both companies for an updated quote, ADT remained at the same price at \$750 in addition to waiving the \$ 50 monthly fee service, while Soundworks increased to \$ 8,224.46.

It is my recommendation to proceed with ADT.

Signed: 