

BOARD OF FINANCE

Minutes of the Regular Meeting held on May 13th 2021
Held via ZOOM - meeting ID 997 3426 0480

Regular Members

- Y Joe Pryor (CHM)
- Y Lisa Lansing
- Y David Hubbard
- Y Zejke Hermann
- Y Janet Carlson
- Y John LaPorta

Others

- Y First Selectman Ridgway
- Y Barbara Herbst, BoF Clerk
- Y Richard Bramley, Treasurer
- Y Priscilla Pavel, Selectman

Alternate members

- N John Brown
- N Simon Hewett

Call to Order
1 - Additions

7:02 p.m.

Tax Collector Suspense List (appended to these minutes)

Lisa Lansing Made a motion to approve the Tax Collectors transfer to
John LaPorta Seconded the motion.

Motion

Motion passed unanimously

2 - Minutes

Minutes for the BoF meetings of 3/11/21, 3/18/21 and 4/1/21 were emailed to all members prior to the meeting. Copies of the minutes were also available at the meeting.

Motion

John LaPorta Made a motion to approve all of the minutes as presented.
Zjeke Hermann Seconded the motion.

Motion passed unanimously

3- FY '22 Budget

General discussion of the combined components of the proposed FY '22 budget ensued and covered the topics of;

- a) Potential revenues, the undesignated fund balance and the amount of funding needed to keep the Mil rate flat.
- b) Historical information including budgets, increases, budget surpluses, increases in the undesignated fund balance and use of the undesignated fund balance
- c) Covid relief funding
- d) Fiber optics and internet coverage
- f) Funding of local organizations

Motion

Lisa Lansing Made a motion to approve the proposed budget totaling \$7,291,953 and send to the proposal to a Budget Hearing of the electors and citizens to be held on April 23rd 2021.

John LaPorta Seconded the motion

Motion passed unanimously

4 - Reports

Board of Selectmen

First Selectman Ridgway reported on the following items.

- a) Status of the potential Federal funding grant for WC Wastewater project.
- b) Federal ARPA funding.
- c) Permanent increased population in Cornwall.
- d) Annual DPW road sealing projects.
- e) Transfer Station buildings, overhaul, upgrades and Swap Shop.
- f) Wrap- up on bridge projects.
- g) Architect to review status of Stone work at town hall.
- h) Cornwall Housing Plan as dictated by CT Statutes
- i) Cyber Security and current backup practices in Town Hall offices.

Finance Director

Barbara Herbst spoke briefly to explain the reformatted Proposed Budget document. The feedback to date has been very favorable.

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5 - CEDC

CEDC Chairman, Janet Carlson

Janet Carlson reported on the following items.

- a) The CEDC website <https://www.explorecornwallct.com> and collaboration with the CornwallCT website.
- b) Summer Intern working with neighboring EDC Commissions and cross promotion initiative.
- c) Current free internet hotspots in West Cornwall and in the future, Cornwall Village.

6 - Public Comment

None

7 - Adjournment

John LaPorta

Made a motion to adjourn the meeting.

Zejke Herman

Seconded

Motion passed unanimously

7:29 PM

OFFICE OF TAX COLLECTOR

TO: Joseph Prior, Chairman Board of Finance

FROM: Jean D. Bouteiller, CCMC, Tax Collector

SUBJECT: Suspense Tax List

DATE: April 14, 2021

COPY: Gordon Ridgway, First Selectman
Barbara Herbst, Director of Finance

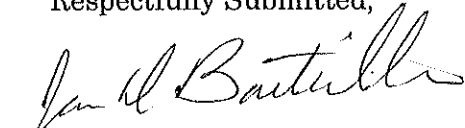
In accordance with Section 12-165 of the Connecticut General Statutes, I request that the attached listing of unpaid and uncollectible personal property and motor vehicle taxes on the rate books of the Town of Cornwall be submitted to the Board of Finance for approval for transfer to the Suspense Tax Book. Last year we put delinquent tax bills from Grand List year 2015 on suspense, and bills that had been returned as "undeliverable" or for people who had moved out of state. This year I am requesting that the year 2016 delinquent bills be put on suspense, plus bills that have been returned, for those individuals who have moved out of state, and for deceased individuals.

The accounts presented for transfer to Suspense include \$1,396.35 in Motor Vehicle Taxes and Interest, \$874.82 in Supplemental Motor Vehicle Taxes and Interest, and \$2,211.11 in Personal Property Taxes and Interest on the Grand Lists of 2016 through 2019. This comes to a total of \$4,482.28 in unpaid taxes and interest.

Please note that even though the recommended accounts will be removed from the active tax rolls, they are still collectible. Normally, once these bills are put on suspense I forward to them to the collection agency for action. Due to the current COVID-19 pandemic and financial hardships, I did not be send any accounts to the collection agency for collection last year, but will plan to do so this year. In the past year we have collected \$1,287.30 in taxes and interest from bills that were on Suspense.

Your favorable support for this Suspense List is requested. I am available to answer any questions you may have concerning this agenda item.

Respectfully Submitted,



Jean D. Bouteiller, CCMC
Tax Collector

Attachments: 3

ADDITIONAL MOTOR VEHICLE AND SUPPLEMENTAL MV SUSPENSE ACCOUNTS

Returned mail or moved out of state

<u>Year/List</u>	<u>Name</u>	<u>Tax Due</u>	<u>Interest</u>	<u>Total Due</u>	<u>RM</u>	<u>MO</u>	<u>DE</u>
2019/400005	Sean Aylmer	\$ 282.40	\$ 16.94	\$ 299.34	x		
2019/400077	Elvia Galicia-Rivera	\$ 185.04	\$ 11.10	\$ 196.14	x		
2019/300505	Elvia Galicia-Rivera	\$ 242.82	\$ 36.42	\$ 279.24	x		
2019/300506	Elvia Galicia-Rivera	\$ 75.48	\$ 11.32	\$ 86.80	x		
2018/400075	Alexander Givotovsky	\$ 51.80	\$ 12.43	\$ 64.23	x		
2019/300517	Alexander Givotovsky	\$ 116.90	\$ 17.54	\$ 134.44	x		
2019/400131	Amanda Kennedy	\$ 83.15	\$ 4.99	\$ 88.14	x		
2019/300947	Clive Lodge	\$ 108.22	\$ 16.23	\$ 124.45	x		
2019/400140	Andrew Lundeen	\$ 29.84	\$ 2.00	\$ 31.81	x		
2019/301750	Douglas Maloney	\$ 258.68	\$ 38.80	\$ 297.48	x		
2019/301751	Douglas Maloney	\$ 84.50	\$ 12.68	\$ 97.18	x		
2019/400243	Douglas Maloney	\$ 60.85	\$ 3.65	\$ 64.50	x		
2019/400143	Maria Mavilia	\$ 54.11	\$ 3.25	\$ 57.36	x		
2019/301185	Osiris, LLC	\$ 53.16	\$ 7.97	\$ 61.13	x		
2018/400191	Karen Quinn	\$ 13.79	\$ 3.31	\$ 17.10	x		
2019/301269	Karen Quinn	\$ 28.89	\$ 4.33	\$ 33.22	x		
2019/400183	Kailyn Reilly	\$ 43.25	\$ 2.60	\$ 45.85	x		
2019/301317	Melissa Robinson	\$ 42.75	\$ 6.41	\$ 49.16	x		
2019/301318	Melissa Robinson	\$ 48.60	\$ 7.29	\$ 55.89	x		
2019/301371	Nicholas Saint	\$ 40.92	\$ 6.14	\$ 47.06			
2019/400212	Patrick Surdam	\$ 8.35	\$ 2.00	\$ 10.35	x		
2016/301643	Benjamin Waller	\$ 41.75	\$ 28.80	\$ 70.56		x	
2017/301639	Benjamin Waller	\$ 39.46	\$ 20.18	\$ 59.74		x	
TOTALS		\$1,994.71	\$ 276.38	\$2,271.17			

RM = Returned Mail
 MO = Moved Out of State
 DE = Deceased

**ADDITIONAL SUSPENSE ACCOUNTS
PERSONAL PROPERTY**

Returned mail or moved out of state

<u>Year/List</u>	<u>Name</u>	<u>Tax Due</u>	<u>Interest</u>	<u>Total Due</u>	<u>RM</u>	<u>MO</u>
2018/200041	Kara Collins	8.35	2.76	11.11	x	
2019/200039	Kara Collins	10.35	2.00	12.35	x	
TOTALS		\$ 18.70	\$ 4.76	23.46		

Process Suspend Report

TOWN OF CORNWALL Date: 04/07/2021 Time: 15:28:12

Condition (s): Year: 2019, Type: 02 - PP, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code	Reason	Date	Town Due/Susp	Dist Due/SuspSewer	Due/Susp	Total
2016-02-0200034	CORNWALL CASTLE FARM LLC			04/07/2021	1,108.74			
	P O BOX 278 LITCHFIELD, CT							
2016-02-0200044	DAVAL ENTERPRISES			04/07/2021	60.45			
	74 GRANGE HALL ROAD WEST CORNWALL, CT							
2016-02-0200054	FLETCHER ASSET MANAGEMENT INC			04/07/2021	75.76			
	PO BOX 278 LITCHFIELD, CT							
2016-02-0200080	HOUSATONIC RIVER OUTFITTERS INC		1 CASTLE ROAD CORNWALL CT	04/07/2021	168.94			
	P O BOX 238 CORNWALL BRIDGE, CT							
2016-02-0200089	JW CONSTRUCTION		24 KENT RD	04/07/2021	201.50			
	PO BOX 244 CORNWALL, CT							
2016-02-0200109	NESTLER PETER			04/07/2021	60.45			
	21 TODD HILL RD W CORNWALL, CT							
2016-02-0200144	SPOTTED DOG GALLERY			04/07/2021	60.45			
	9 APPLEWOOD LANE CORNWALL BRIDGE, CT							
2016-02-0200159	WANDERING MOOSE CAFE LLC			04/07/2021	451.36			
	421 SHARON GOSHEN TPKE WEST CORNWALL,							
	PERSONAL PROPERTY # Of Acct: 8				2,187.65			
YR : 2016	TOTAL : 8				2,187.65			
Grand Total: 8					2,187.65			