

BOARD OF FINANCE

Minutes of the Special Meeting held on May 10th 2017

	<u>Regular Members</u>	<u>Others</u>
Present	Y John LaPorta (CHM)	Gordon M Ridgway, First Selectman
	Y Lisa Lansing	Barbara Herbst, BoF Clerk
	Y Celia Senzer	
	N William Hurlburt	
	N Janet Sanders	
	Y Jack Preston	
		<u>Alternate Members</u>
	Y Joseph Pryor	
	N Darilyn Woods	

Call to Order

7:31 p.m.

Chairman asked Joseph Pryor to sit for William Hurlburt

1 - Suspense List

A listing of unpaid and uncollectible taxes as issued by the Tax Collector, Jean Bouteiller, was distributed to every member present and is appended to these minutes. Said list was reviewed and discussed briefly.

Motion

Joe Pryor Made a motion to approve the Tax Collector's request to transfer \$3,544.51 in MV tax and interest, \$1,912.34 in Supplemental MV tax and interest as well as \$2,303.25 in Personal Property Tax and interest from the Grand Lists of 2012 through 2015 to Suspense.

Lisa Lansing Seconded the motion.

Motion passed unanimously

2 - First Selectman

First Selectman Ridgway briefed the Board on the following items;

- The Bend Project is pushing ahead. The HVA will be executing all construction and upon completion, the Town of Cornwall will take on the responsibility of maintain the parking lot and providing the Port-a Potty units. A formal agreement with Connecticut Light and Power will be necessary and will require a Town Meeting, possibly sometime in July.
- The West Cornwall Waste Water / Sewer Septic Engineers will start location testing. The Economic Development Commission has been actively trying to lure commercial enterprise to West Cornwall and indicate that the lack of public septic seems to be a hindrance.
- The Planning and Zoning commission will be starting their 10 year review of the Plan of Conservation and Development.
- There is a potential of four new homes being built in Cornwall.
- Trinity Conference Center is getting up and running. It is hopeful that their need for employees will serve as type of economic engine for Cornwall.

#3 - Proposed Budget

Chairman, John LaPorta opened the floor to discussion regarding the proposed FY '17 - '18 budget. First Selectman Ridgway started the discussion by sharing information regarding the status of the State budget process as well as the general consensus of lawmakers regarding support or lack thereof of the proposed financial impositions consigned to the municipalities in the Governor's proposal. Sources of revenue were discussed regarding the propose budget for Cornwall. Finance Director, Barbara Herbst reviewed the expected FY 2016 - 2017 surplus as well as the most current information regarding the changes in State Aid for FY 2017 -2018.

Motion

Lisa Lansing Made a motion to include \$200,000 from the Undesignated General Fund balance as a revenue to balance the Proposed Budget for FY '17-'18

Celia Senzer Seconded the motion.

Discussion

A lengthy discussion ensued regarding the impact of the State budget cuts as well as the costs the State is trying to pass on to the municipalities. The discussion covered ; supplemental tax bills, how other area municipalities are addressing these same concerns, the equity of taxing based on assumptions, how Cornwall will address any state imposed assessment that is presented after the budget is approved by the electors and citizens and the amount of Fund Balance Cornwall should keep in reserve.

Motion passed unanimously

Motion

Celia Senzer Made a motion to recommend the Proposed Budget for FY '17 - '18 in the amount of \$6,759,098 to the electors and citizens of Cornwall for a vote on May 19th, 2017. By utilizing \$200,000 of the undesignated General Fund Balance as a revenue, an anticipated Mil Rate of 16.21 equating to a 5.29% increase over FY '16 - '17 is expected.

Jack Preston Seconded the motion.

Discussion

It was noted that the monetary increase from FY '17 is \$46,025 or .69%. However, the decline in the Grand list of 3.81% or \$15,431,780 contributes substantially to the Mil rate increase and if the Grand List had remained the same, the Mil rate increase would only have been 1.28%.

Motion passed unanimously

#4 - BoF Mtng 5.17.17

It was the consensus of the board that barring any unforeseen items needing action by the Board of Finance, the 5/17/17 meeting will be canceled.

#5 - Adjournment

Jack Preston Made a motion to adjourn the meeting.

Motion

Celia Senzer Seconded

Motion passed unanimously

8:44 PM

Minutes remain "Draft" until accepted at the next regular scheduled meeting, please see subsequent meeting minutes for any corrections to these minutes.

Submitted:

Barbara E. Herbst, Board Clerk

OFFICE OF TAX COLLECTOR

TO: John LaPorta, Chairman Board of Finance

FROM: Jean D. Bouteiller, CCMC, Tax Collector

SUBJECT: Suspense Tax List

DATE: April 10, 2017

COPY: Gordon Ridgway, First Selectman
Barbara Herbst, Director of Finance

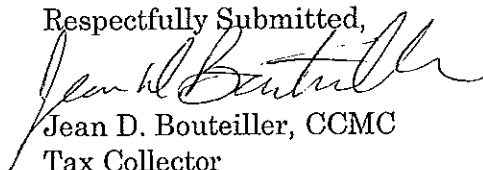
In accordance with Section 12-165 of the Connecticut General Statutes, I request that the attached listing of unpaid and uncollectible personal property and motor vehicle taxes on the rate books of the Town of Cornwall be submitted to the Board of Finance for approval for transfer to the Suspense Tax Book. Last year we put delinquent tax bills from Grand List year 2011 on suspense, and bills that had been returned as "undeliverable" or for people who had moved out of state. This year I am requesting that the year 2012 delinquent bills be put on suspense, plus bills that have been returned, and for those individuals who have moved out of state.

The accounts presented for transfer to Suspense include \$3,544.51 in Motor Vehicle Taxes and Interest, \$1,912.34 in Supplemental Motor Vehicle Taxes and Interest, and \$2,303.25 in Personal Property Taxes and Interest on the Grand Lists of 2012 through 2015. This comes to a total of \$7,760.10 in unpaid taxes and interest.

Please note that even though the recommended accounts will be removed from the active tax rolls, they are still collectible. Once these bills are put on suspense I can forward to them to the collection agency for action. In the past year we have collected \$667.96 in taxes and interest by using the collection agency and the threat to use the agency.

Your favorable support for this Suspense List is requested. I am available to answer any questions you may have concerning this agenda item.

Respectfully Submitted,


Jean D. Bouteiller, CCMC
Tax Collector

Attachments: 4

ADDITIONAL MOTOR VEHICLE AND SUPPLEMENTAL MV SUSPENSE ACCOUNTS

Returned mail or moved out of state

<u>Year/List</u>	<u>Name</u>	<u>Tax Due</u>	<u>Interest</u>	<u>Total Due</u>	<u>RM</u>	<u>MO</u>
2015/300139	Nestor Bramley	\$ 90.64	\$ 13.60	\$ 104.24		x
2015/400042	Margaret Czerna Budny	\$ 136.11	\$ 8.17	\$ 144.28	x	
2015/400022	Robert Budny	\$ 44.02	\$ 2.64	\$ 46.66	x	
2015/400030	Daniel & Alexandra Carrero	\$ 332.59	\$ 19.96	\$ 352.55	x	
2015/300308	Karen Cramp	\$ 57.87	\$ 8.68	\$ 66.55	x	
2015/400043	Orion Dajnowicz	\$ 42.36	\$ 2.54	\$ 44.90	x	
2015/400044	Orion Dajnowicz	\$ 35.75	\$ 2.15	\$ 37.90	x	
2015/400045	Orion Dajnowicz	\$ 18.57	\$ 2.00	\$ 20.57	x	
2015/400047	Orion Dajnowicz	\$ 5.74	\$ 2.00	\$ 7.74	x	
2015/400057	Jessica Eaton	\$ 9.12	\$ 2.00	\$ 11.12	x	
2015/300449	Catherine Mary Evans	\$ 90.64	\$ 13.60	\$ 104.24	x	
2015/300503	Danielle Fuller	\$ 233.63	\$ 35.04	\$ 268.67	x	
2015/400105	Kylie Jacobs	\$ 48.79	\$ 2.93	\$ 51.72	x	
2015/400113	Ann Joy	\$ 202.25	\$ 12.14	\$ 214.39	x	
2015/300609	Michael Hanish	\$ 91.71	\$ 13.76	\$ 105.47	x	
2015/400146	Todd Lunderborg	\$ 223.22	\$ 13.39	\$ 236.61	x	
2015/400147	Todd Lunderborg	\$ 20.09	\$ 2.00	\$ 22.09	x	
2014/301067	Gloria Matteson	\$ 65.36	\$ 21.57	\$ 86.93	x	
2014/301068	Gloria Matteson	\$ 14.83	\$ 4.89	\$ 19.72	x	
2015/301031	Gloria Matteson	\$ 14.24	\$ 2.14	\$ 16.38	x	
2015/301032	Gloria Matteson	\$ 59.56	\$ 8.93	\$ 68.49	x	
2014/301069	Michael Matteson Jr.	\$ 125.73	\$ 41.49	\$ 167.22	x	
2014/80145	Michael Matteson Jr.	\$ 17.63	\$ 4.23	\$ 21.86	x	
2015/301033	Michael Matteson Jr.	\$ 50.98	\$ 7.65	\$ 58.63	x	
2015/301034	Michael Matteson Jr.	\$ 118.50	\$ 17.78	\$ 136.28	x	
2015/400181	Julianne Paine	\$ 31.25	\$ 2.00	\$ 33.25	x	
2015/301234	Marc D. Poynton	\$ 61.09	\$ 9.16	\$ 70.25	x	
2015/301578	Verna Valentine	\$ 138.56	\$ 20.78	\$ 159.34		x
2014/80230	Jay Vancoughnett	\$ 23.83	\$ 5.72	\$ 29.55	x	
2015/301581	Jay Vancoughnett	\$ 43.48	\$ 6.52	\$ 50.00		

2014/301701	Kyle R. Whitney	\$ 226.34	\$ 74.69	\$ 301.03	X
2014/301702	Kyle R. Whitney	\$ 7.57	\$ 2.50	\$ 10.07	X
2014/301703	Kyle R. Whitney	\$ 58.25	\$ 19.22	\$ 77.47	X
2015/301653	Kyle R. Whitney	\$ 7.66	\$ 2.00	\$ 9.66	X
2015/301654	Kyle R. Whitney	\$ 56.03	\$ 8.40	\$ 64.43	X
2015/301655	Kyle R. Whitney	\$ 219.24	\$ 32.89	\$ 252.13	X
2015/400251	Lisa Williams/A. Currier	\$ 156.09	\$ 9.37	\$ 165.46	X
2015/400252	Lisa Williams/A. Currier	\$ 205.92	\$ 12.36	\$ 218.28	X
TOTALS		\$3,385.24	\$ 470.89	\$3,856.13	

RM = Returned Mail

MO = Moved Out of State

MV

Delinquent Report
 Conditions : Year 2012 To 2012 Dist To Order By Bill Number Include Susp : No Recap by Bank : No Recap by District No Tax/Def All
 Date: 04/05/2017 Page: 1
 Bill # S-D Name TOT Tax TOT Adj TOT Paid Tax Due INR Due Lien Due Fee Due Birt Due Total Due

2012-03-0300102	BERRY BETHANY R AND	84.10	0.00	0.00	84.10	58.03	0.00	0.00	0.00	142.13
2012-03-0300241	CAVANAGH GORDON E	53.36	0.00	0.00	53.36	36.82	0.00	0.00	0.00	90.18
2012-03-0300356	DEMOS JOHN N	37.85	0.00	0.00	37.85	26.12	0.00	0.00	0.00	63.97
2012-03-0300894	KENNEDY AMANDA J	83.96	0.00	0.00	83.96	57.93	0.00	0.00	0.00	141.89
2012-03-0301579	STROBEL DAVID	23.20	0.00	0.00	23.20	16.01	0.00	0.00	0.00	39.21
2012-03-0301713	WALLER ALBERT C OR	27.41	0.00	0.00	27.41	18.91	0.00	0.00	0.00	46.32
2012-03-0301754	WHITNEY KEVIN R	66.70	0.00	0.00	66.70	46.02	0.00	0.00	0.00	112.72
2012-03-0301755	WHITNEY KEVIN R	124.41	0.00	0.00	124.41	85.84	0.00	0.00	0.00	210.25
2012-03-0301756	WHITNEY KEVIN R	7.25	0.00	0.00	7.25	5.00	0.00	0.00	0.00	12.25
2012-03-0301774	WILSON SELWYN C	288.99	0.00	0.00	288.99	199.40	0.00	0.00	0.00	488.39

TOT MV	# Of Accts: 10	797.23	0.00	0.00	797.23	550.08	0.00	0.00	0.00	1,347.31
YEAR 2012	# Of Accts: 10	797.23	0.00	0.00	797.23	550.08	0.00	0.00	0.00	1,347.31

GRAND TOTAL	# Of Accts: 10	797.23	0.00	0.00	797.23	550.08	0.00	0.00	0.00	1,347.31
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MVS

Delinquent Report TOWN OF CORNWALL As Of Date 04/05/2017 Cash Type : TOWN Date: 04/05/2017 Page: 1

Conditions : Year 2012 To 2012 Dist To Order By Bill Number Include Susp : No Recap by Bank : No Recap by District No Tax/Def All

Bill #	S-D Name	TOP Tax	TOP Adj	TOP Paid	Tax Due	INR Due	Lien Due	Fee Due	Hint Due	Total Due
2012-04-0400047	DEMOS JOHN N	87.33	0.00	0.00	87.33	52.40	0.00	0.00	0.00	139.73
2012-04-0400186	ROBINSON KYLE PATRICK	71.05	0.00	0.00	71.05	42.63	0.00	0.00	0.00	113.68
TOT MVS	# Of Accts: 2	158.38	0.00	0.00	158.38	95.03	0.00	0.00	0.00	253.41
YEAR 2012	# Of Accts: 2	158.38	0.00	0.00	158.38	95.03	0.00	0.00	0.00	253.41
GRAND TOTAL	# Of Accts: 2	158.38	0.00	0.00	158.38	95.03	0.00	0.00	0.00	253.41

PP

Delinquent Report
 Conditions : Year 2012 To 2012 Dist To Order By Bill Number Include Susp : No Recap by Bank : No Recap by District No Tax/Def All
 Bill # S-D Name TOT Tax TOT Adj TOT Paid Tax Due INR Due Lien Due Fee Due Hint Due Total Due
 Date: 04/05/2017 Page: 1

Year	# Of Accts	TOT Tax	TOT Adj	TOT Paid	Tax Due	INR Due	Lien Due	Fee Due	Hint Due	Total Due
2012-02-0200033	5	997.32	0.00	498.66	498.66	299.20	0.00	0.00	0.00	797.86
2012-02-0200035	5	254.92	0.00	0.00	254.92	164.43	0.00	0.00	0.00	419.35
2012-02-0200098	5	27.26	0.00	0.00	27.26	18.81	0.00	0.00	0.00	46.07
2012-02-0200134	5	226.20	0.00	0.00	226.20	145.90	0.00	0.00	0.00	372.10
2012-02-0200145	5	406.00	0.00	0.00	406.00	261.87	0.00	0.00	0.00	667.87
TOT PR	5	1,911.70	0.00	498.66	1,413.04	890.21	0.00	0.00	0.00	2,303.25
YEAR 2012	# Of Accts: 5	1,911.70	0.00	498.66	1,413.04	890.21	0.00	0.00	0.00	2,303.25
GRAND TOTAL	# Of Accts: 5	1,911.70	0.00	498.66	1,413.04	890.21	0.00	0.00	0.00	2,303.25