

# BOARD OF FINANCE

Minutes of the Special Meeting held on May 10th, 2018

	<u>Regular Members</u>	<u>Others</u>
Present	Y John LaPorta (CHM)	Y Gordon M Ridgway
	Y Lisa Lansing	Y Barbara Herbst, BoF Clerk
	Y David Hubbard	
	Y William Hurlburt	
	Y Janet Sanders	
	Y Joseph Pryor (arrived at 7:03)	

<u>Alternate Members</u>
Y K.C. Baird
N Darilyn Woods

Call to Order

7:00

Chairman

Elevated alternate member K.C. Baird to sit for Joseph Pryor

# 1 - Report

## Board of Selectmen

First Selectman Ridgway reported briefly on the following items:

- There was a large turnout for the pre-bid meeting for the Smith Place and Gravel Bank bridges, both bid packages are presented as "design build". There were 24 people representing 8 companies which translates to a very competitive environment. The bids are due back by 6/4 and when the projects are awarded the successful bidder(s) will have 120 days to complete the project(s).
- The 5/8 meeting at the WC Library put on by the WC Septic committee was attended by members of CT DEEP, Torrington Area Health officials and many interested citizens of Cornwall. The general takeaway from this meeting is that the ultimate decision is a local decision, there is quite a bit of additional testing that should take place before any decisions are made and the engineers are still exploring locations and will be providing additional information. It was noted that there are many options and the construction sewer lines and installing a processing plant is only one option. Also noted; there is a lot of pushback from some citizens that are not in favor of continuing this study or construction of a waste water processing facility.
- HVA has updated the Selectmen regarding the grant they have to put in a parking lot and a boat access on property adjacent to the WC Library. HVA will be bringing a revised proposal to the Town.

# 2 - Gates Bequest

Action on recommendation of the Board of Selectman to spend up to \$35,000 of the Gates Bequest to purchase / install new docks for the Hammond Beach on Cream Hill Lake.

### Motion

**William Hurlburt** Made a motion to authorize and recommend an appropriation of up to \$35,000 from the Gates bequest to facilitate purchase and installation of new docks for the Hammond Beach on Cream Hill Lake.

**Janet Sanders** Seconded the motion.

Discussion

General discussion ensued covering how many bids were received vs. how many requests for bids were sent out, construction materials, expected life on the new docks, size, number, floatation, location and appropriate signage acknowledging the funding source of the docks.

### Motion passed unanimously

Action on recommendation of the Board of Selectman to appropriate up to \$40,000 from the Undesignated General Fund to purchase a used road grader.

# 3 - Road Grader

### Motion

**William Hurlburt** Made a motion to authorize and recommend to the town, an appropriation of up to \$40,000 from the Undesignated General Fund to facilitate purchase of a used road grader.

**Lisa Lansing** Seconded the motion.

Discussion

General discussion ensued and covered the topics of, safety concerns, new vs. used graders, appropriating additional funds for a "newer" used grader, purchasing a used grader from outside of the New England geographical area, equipment sharing with other municipalities, insurance reimbursement for the current grader and rental vs purchase options.

### Motion passed unanimously

# 4 - Tax Suspense

Action on the Tax Collector request for approval of unpaid and uncollectible personal property and motor vehicle taxes on the rate books be transferred to the Suspense Tax

Book.

**Motion**

**Janet Sanders** Made a motion to approve the request of the Tax Collector dated May 2nd and appended to these minutes.

**Lisa Lansing** Seconded the motion.

Discussion

General discussion ensued and covered the topics of, collectability of amounts transferred to suspense, the use of a collection agency by the tax office and the success of the collection agency in collecting accounts turned over to them.

**Motion passed unanimously**

# 5 - Budget  
FY - 2018 - 2019

General discussion ensued and covered the topics of the discontinuance of the funding by the State of Connecticut as it relates to the Renter's Rebate and Elderly/Disabled Circuit Breaker Programs, modifications to proposed expenses, revenue projections, and the estimated Undesignated General fund balance on 6/30/2018.

**Motion**

**Lisa Lansing** Made a motion to add \$7,000 to the Assessor's department to be used to issue Renter's Rebate checks in October 2018 pursuant to CGS12-170d as amended by PA17-2222 and PA17-2.

**Janet Sanders** Seconded the motion.

Discussion

None

**Motion passed unanimously**

**Motion**

**Joe Pryor** Made a motion to add \$112,301 to the proposed revenue for FY 2018 - 2019, GI# 300431, Transportation Grant.

**William Hurlburt** Seconded the motion.

Discussion

None

**Motion passed unanimously**

**Motion**

**Janet Sanders** Made a motion to appropriate \$350,000 of the Undesignated General Fund to balance the FY 2018 - 2019 proposed budget.

**Lisa Lansing** Seconded the motion.

Discussion

None

**Motion passed unanimously**

**Motion**

**William Hurlburt** Made a motion to approve the proposed FY 2018 - 2019 expenditure budget in the amount of \$6,956,191 and to recommend said budget to the electors and citizens for approval.

**Lisa Lansing** Seconded the motion.

Discussion

None

**Motion passed unanimously**

# 6 - Public Comment

None

# 7 - Adjournment

**David Hubbard** Made a motion to adjourn the meeting.

**Janet Sanders** Seconded the motion

Asked for any discussion.

**Motion**

**Motion passed unanimously**

8:33 PM

*Barbara E. Herbst, Board Clerk*

Submitted:

Barbara E. Herbst, Board Clerk

Note:

Minutes remain "Draft" until accepted at the next regular scheduled meeting, please see subsequent meeting minutes for any corrections to these minutes.

## OFFICE OF TAX COLLECTOR

TO: John LaPorta, Chairman Board of Finance

FROM: Jean D. Bouteiller, CCMC, Tax Collector

SUBJECT: Suspense Tax List

DATE: May 2, 2018

COPY: Gordon Ridgway, First Selectman  
Barbara Herbst, Director of Finance

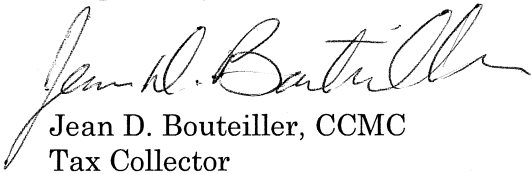
In accordance with Section 12-165 of the Connecticut General Statutes, I request that the attached listing of unpaid and uncollectible personal property and motor vehicle taxes on the rate books of the Town of Cornwall be submitted to the Board of Finance for approval for transfer to the Suspense Tax Book. Last year we put delinquent tax bills from Grand List year 2012 on suspense, and bills that had been returned as "undeliverable" or for people who had moved out of state. This year I am requesting that the year 2013 delinquent bills be put on suspense, plus bills that have been returned, for those individuals who have moved out of state, and for deceased individuals.

The accounts presented for transfer to Suspense include \$4,793.46 in Motor Vehicle Taxes and Interest, \$330.40 in Supplemental Motor Vehicle Taxes and Interest, and \$3,321.53 in Personal Property Taxes and Interest on the Grand Lists of 2002 and 2003, and 2013 through 2016. This comes to a total of \$8,445.39 in unpaid taxes and interest. The only unusual accounts going onto Suspense are the two Motor Vehicle bills from James Gardner (deceased), bill #'s 2002/300518 and 2003/300475. These were put on suspense a number of years ago, but got dropped from the list during the transition from the Alden Novak and Dodd tax software to the QDS software.

Please note that even though the recommended accounts will be removed from the active tax rolls, they are still collectible. Once these bills are put on suspense I can forward to them to the collection agency for action. In the past year we have collected \$1,129.33 in taxes and interest by using the collection agency and the threat to use the agency.

Your favorable support for this Suspense List is requested. I am available to answer any questions you may have concerning this agenda item.

Respectfully Submitted,



Jean D. Bouteiller, CCMC  
Tax Collector

Attachments: 4

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**ADDITIONAL MOTOR VEHICLE AND SUPPLEMENTAL MV SUSPENSE ACCOUNTS**

Returned mail or moved out of state

<u>Year/List</u>	<u>Name</u>	<u>Tax Due</u>	<u>Interest</u>	<u>Total Due</u>	<u>RM</u>	<u>MO</u>	<u>DE</u>
2016/300138	Andrew H. Borst	\$ 32.40	\$ 5.35	\$ 37.75	x		
2016/300152	Nestor Bramley	\$ 82.70	\$ 13.65	\$ 96.35			
2016/300439	Jessica Eaton	\$ 26.76	\$ 4.42	\$ 31.18	x		
2014/300493	Fletcher, Alphonse Jr	\$ 157.50	\$ 82.69	\$ 240.19	x		
2015/300475	Fletcher, Alphonse Jr	\$ 154.02	\$ 53.14	\$ 207.16	x		
2014/300518	Frith, Anthony	\$ 101.67	\$ 53.38	\$ 155.05	x		
2002/300518	Gardner, James	\$ 24.40	\$ 65.51	\$ 89.91			x
2003/300539	Gardner, James	\$ 23.52	\$ 58.92	\$ 82.44			x
2016/300776	Kylie R. Jacobs	\$ 134.92	\$ 22.26	\$ 157.18	x		
2015/300439	Marie & Thomas Kearns Jr	\$ 6.58	\$ 2.27	\$ 8.85	x		x
2016/301040	Matteson, Michael Jr	\$ 121.87	\$ 20.11	\$ 141.98			
2016/301182	Osiris LLC (Strobel Ent.)	\$ 240.99	\$ 39.76	\$ 280.75	x		
2016/301226	Kolleen Pinette	\$ 89.14	\$ 14.71	\$ 103.85	x		
2014/301331	Robinson, Kyle	\$ 68.84	\$ 36.14	\$ 104.98	x		
2014/301371	Russo, Jeanne	\$ 5.17	\$ 2.71	\$ 7.88	x		
2014/301372	Ruut, Krista	\$ 38.43	\$ 20.18	\$ 58.61	x		
2016/301464	Karla W. Simon	\$ 196.66	\$ 32.45	\$ 229.11		x	x
2015/301468	Keith Stanley	\$ 190.30	\$ 65.65	\$ 255.95		x	
2015/301469	Keith Stanley	\$ 7.66	\$ 2.64	\$ 10.30		x	
2016/301492	Keith Stanley	\$ 175.55	\$ 28.97	\$ 204.52		x	
2015/301617	Walsh, Sean	\$ 7.66	\$ 2.64	\$ 10.30	x		
<b>TOTALS</b>		<b>\$1,886.74</b>	<b>\$ 627.55</b>	<b>\$2,514.29</b>			

RM = Returned Mail  
 MO = Moved Out of State  
 DE = Deceased

Conditions : Year 2013 To 2013 Dist To Order By Bill Number Include Susp : No Recap by Bank : No Recap by District No Tax/Def All

Bill #	S-D Name	TOT Tax	TOT Adj	TOT Paid	Tax Due	INT Due	Lien Due	Fee Due	Bint Due	Total Due
2013-03-0300092	BELANCIK MOLLIE K	186.40	0.00	0.00	186.40	128.62	0.00	0.00	0.00	315.02
2013-03-0300350	DEMOS JOHN N	119.50	0.00	0.00	119.50	82.46	0.00	0.00	0.00	201.96
2013-03-0300468	FCCP LLC	63.18	0.00	0.00	63.18	43.59	0.00	0.00	0.00	106.77
2013-03-0300469	FCCP LLC	15.20	0.00	0.00	15.20	10.49	0.00	0.00	0.00	25.69
2013-03-0300485	FLETCHER ALPHONSE JR	166.43	0.00	0.00	166.43	114.84	0.00	0.00	0.00	281.27
2013-03-0300511	FRITH ANTHONY A	103.56	0.00	0.00	103.56	71.46	0.00	0.00	0.00	175.02
2013-03-0300512	FRITH ROSE A	92.53	0.00	0.00	92.53	63.85	0.00	0.00	0.00	156.38
2013-03-0301049	MARTIN JOSHUA L	37.10	0.00	0.00	37.10	25.60	0.00	0.00	0.00	62.70
2013-03-0301064	MAZURKIEWICZ JUNE E JNT	155.11	0.00	0.00	155.11	107.03	0.00	0.00	0.00	262.14
2013-03-0301324	ROBINSON KYLE PATRICK	69.43	0.00	0.00	69.43	47.91	0.00	0.00	0.00	117.34
2013-03-0301529	STROBEL DAVID	22.35	0.00	0.00	22.35	15.42	0.00	0.00	0.00	37.77
2013-03-0301700	WHITNEY KEVIN	66.45	0.00	0.00	66.45	45.85	0.00	0.00	0.00	112.30
2013-03-0301701	WHITNEY KEVIN R	118.16	0.00	0.00	118.16	81.53	0.00	0.00	0.00	199.69
2013-03-0301703	WHITNEY KURTIS R JNT	133.21	0.00	0.00	133.21	91.91	0.00	0.00	0.00	225.12
TOT MV	# Of Accts: 14	1,348.61	0.00	0.00	1,348.61	930.56	0.00	0.00	0.00	2,279.17
YEAR 2013	# Of Accts: 14	1,348.61	0.00	0.00	1,348.61	930.56	0.00	0.00	0.00	2,279.17
GRAND TOTAL	# Of Accts: 14	1,348.61	0.00	0.00	1,348.61	930.56	0.00	0.00	0.00	2,279.17

Bill #	S-D Name	TOT Tax	TOT Adj	TOT Paid	Tax Due	INT Due	Lien Due	Fee Due	Bint Due	Total Due
2013-04-0400032	CAIN AGEIA DIANE	21.13	0.00	0.00	21.13	12.68	0.00	0.00	0.00	33.81
2013-04-0400171	MOORE DAVID W JR	26.57	0.00	0.00	26.57	15.94	0.00	0.00	0.00	42.51
2013-04-0400272	WHITNEY VICTORIA M OR	158.80	0.00	0.00	158.80	95.28	0.00	0.00	0.00	254.08
TOT MVS	# Of Accts: 3	206.50	0.00	0.00	206.50	123.90	0.00	0.00	0.00	330.40
YEAR 2013	# Of Accts: 3	206.50	0.00	0.00	206.50	123.90	0.00	0.00	0.00	330.40
GRAND TOTAL	# Of Accts: 3	206.50	0.00	0.00	206.50	123.90	0.00	0.00	0.00	330.40

Bill #	S-D Name	TOT Tax	TOT Adj	TOT Paid	Tax Due	INT Due	Lien Due	Fee Due	Bint Due	Total Due
2013-02-0200020	CAVANAUGH GORDON	247.80	0.00	0.00	247.80	159.83	0.00	0.00	0.00	407.63
2013-02-0200031	CORNWALL CASTLE FARM LLC	819.80	0.00	0.00	819.80	528.77	0.00	0.00	0.00	1,348.57
2013-02-0200050	FLETCHER ASSET MANAGEMENT	56.02	0.00	0.00	56.02	38.65	0.00	0.00	0.00	94.67
2013-02-0200082	JW CONSTRUCTION	186.26	0.00	0.00	186.26	120.14	0.00	0.00	0.00	306.40
2013-02-0200132	STROBEL ENTERPRISES LLC	290.56	0.00	0.00	290.56	187.41	0.00	0.00	0.00	477.97
2013-02-0200145	WANDERING MOOSE CAFE LLC	417.20	0.00	0.00	417.20	269.09	0.00	0.00	0.00	686.29
TOT PP	# Of Accts: 6	2,017.64	0.00	0.00	2,017.64	1,303.89	0.00	0.00	0.00	3,321.53
YEAR 2013	# Of Accts: 6	2,017.64	0.00	0.00	2,017.64	1,303.89	0.00	0.00	0.00	3,321.53
GRAND TOTAL	# Of Accts: 6	2,017.64	0.00	0.00	2,017.64	1,303.89	0.00	0.00	0.00	3,321.53