

PLANNING & ZONING COMMISSION SPECIAL MEETING JANUARY 8, 2019

Present: Regular members David Colbert, Jill Cutler, Stephen Saccardi, Anna Timell, alternate members Virginia Potter. Ben Gray Jr, Commission Planning consultants Tom McGowan and Jocelyn Ayer (NWHCOG) and LUA/ZEO Karen Griswold Nelson.

Absent, James LaPorta, Peter Kalmes and alternate Phill West.

Others present: Hector Prud'homme.

Chairman David Colbert called the meeting to order at 7:05PM. Alternate member Ginny Potter was seated for James LaPorta and Ben Gray Jr. were seated for Peter Kalmes for the evening's business.

It was noted that due to a noticing issue, there would be no motions made on action required agenda items. It was agreed, (Timell) with consensus of all, that agenda item 8 would be moved to the top of the agenda.

- 8. PLANNING WORKSHOP** to include but not limited to review of agricultural regulations as prepared by Tom McGowan, discussion of activities (survey, etc.) associated with the 2020 Plan of C&D with Jocelyn Ayer, 2020 subcommittee (EDC, Natural Resources, Housing, Cultural, and Youth) reports, and other zoning/subdivision regulatory matters.

Tom McGowan addressed revised agricultural regulations (copy dated 12/13) with discussion of the regulations and suggested tweaks and clarification. Mr. McGowan was to address the changes as discussed and prepare another draft for review and action.

Jocelyn Ayer addressed matters relating to the January 26th Planning meeting, outreach, the format, content and matter of outreach of the agreed upon survey, and materials to be prepared in support of the meeting.

Relating to the Plan of C&D subcommittee, Ben Gray Jr. asked that the Youth subcommittee join Cultural Resources to better move the work of the two committees forward. It was agreed that the subcommittee chairs (Ben and Phil) and (Ginny and Steve) and appointed subcommittee members would meet to discuss the matter.

- 1. APPLICATIONS FOR ZONING PERMITS.** None.
- 2. APPROVAL OF MINUTES:** November 26 special and December 11th regular meeting. Deferred.
- 3. NEW APPLICATIONS:**

**SP#248 – Carroll Dunham owner/George Johannsen Allied Engineering/
Special Permit for a detached accessory** Special Permit for a detached
accessory apartment – Section 8.10 – “Apartment uses in Residential Zones – 48
Jewel Street/Pine Street. To be set for hearing administratively with formal vote
at the January 26 Special Meeting.

4. PENDING APPLICATIONS. None

5. CORRESPONDENCE AND COMMUNICATIONS RECEIVED,

- o **Correspondence from the Cornwall Conservation Trust for a Letter of Support for 72.5 acres on Johnson Road. /REVISIT.**

Discussion ensued as to the content of a draft letter prepared by Chairman Colbert and distributed to Commission member. Mr. Prud’homme was allowed to take part in the discussion for clarification of Cornwall Conservation Trust matters.

There was consensus that the letter be voted on at the January 26 Special Meeting.

6. OTHER BUSINESS PROPER TO COME BEFORE THE COMMISSION

- o **Election of officers.** Note was made that the bylaws showed that the election of officers was bi-annual and therefore would be removed as an agenda item.

7. LUA/ZONING OFFICER’S REPORT.

9. ADJOURNMENT.

Motion to adjourn made by Mr. Gray, seconded by Ms. Cutler, at 9:20PM; unanimously approved.

Respectfully submitted,

Karen Griswold Nelson