

PLANNING & ZONING COMMISSION SPECIAL MEETING NOVEMBER 24, 2020

Present: Regular members Keith Bodwell, James LaPorta, Stephen Saccardi, Anna Timell and Phill West, alternate Christine Gray and LUA/ZEO Karen Griswold Nelson. Others present: Planning Consultant Janell Mullen and ex-officio member Gordon Ridgway.

Chairman Anna Timell called the special meeting to order at 7:08PM with a quorum established. All members participated in the meeting's proceedings.

1. Administrative Matters

- **FOI protocol for regular and special meetings – LUA Griswold Nelson**

Griswold Nelson addressed protocol for the special zoom meeting, stating that the workshop meeting, posted as a special meeting, did not list "public comment" and therefore none would be allowed. Noting concerns raised regarding activities in the zoom chat room during other recent town zoom meetings, Griswold Nelson addressed communications with Tom Hennich, (from the State of Connecticut Freedom of Information Commission, Griswold Nelson stated that recommendations, based on that conversation, was that all members of the public could and should remain muted and that the chat function be disabled during meetings in which public comment was not on the agenda.

- **Approval of meeting dates for the year 2020 including special January planning meeting.**

Motion made by Phill West, seconded by Keith Bodwell, to approve the meeting dates for the year 2021 - 2nd Tuesday commencing at 7:00 p.m. ZOOM meetings/and or hybrid meetings – location yet to be determined, January 12, February 9, March 9, April 13, May 11, June 8, July 13, August 10, September 14, October 12, November 9 and December 14, unanimously approved.

The workshop meeting was to be set at a later date.

WORKSHOP MEETING – Workshop for commission members and staff on regulatory changes with Planning Consultant Janell Mullen. Document for discussion posted on website.

Attainable Housing Cut - Town of Cornwall Zoning Regulations Draft Proposal (02) This section is to be inserted into the current Town of Cornwall Zoning Regulations, as revised to May 10, 2019 at the end of Article V, directly after 5.13 Flag Lots as 5.14 was displayed for discussion and modification

There was general discussion regarding the status of both the Attainable Housing Cut and Home Business amendments and there was agreement that the Business amendments would be withdrawn at the continued public hearing at the December 8th regular meeting as it was apparent that changes to be made would be substantial.

It was noted by staff that additional communications were expected and would be made part of the record prior to withdrawal at the continued hearing.

Discussion ensued as to the clarifications and additional language added to the Amendment with the final agreement that the changes discussed and agreed upon were not substantial in nature and that the document as modified by Ms. Mullen would be reposted prior to the continued public hearing.

3. CORRESPONDENCE AND COMMUNICATIONS.

4. ADJOURN

Motion made by Mr. LaPorta, seconded by Mr. Bodwell to adjourn at 8:157M; unanimously approved.

Respectfully submitted,

Karen Griswold Nelson

