

# BOARD OF FINANCE

Minutes of the Regular Meeting held on February 20th, 2020

	Regular Members	Others
Present	Y Joe Pryor (CHM) Y Lisa Lansing Y David Hubbard Y Zejke Hermann Y Janet Sanders Y John LaPorta	Y entire Board of Selectmen Y Barbara Herbst, BoF Clerk Y Treasurer Bramley Y Lila Hawkins, reporter <u>Alternate members</u> Y John Brown Y Simon Hewett

Call to Order
# 1 - Additions
# 2 - Minutes

7:00 p.m.

None

Minutes for the BoF meetings of 1.16.20 and 2.6.20 were emailed to all members prior to the meeting. Copies of the minutes were also available at the meeting.

## Motion

David Hubbard

Made a motion to approve both sets minutes as presented.

Lisa Lansing

Seconded the motion.

**Motion passed unanimously.**

None

# 3 - Correspondence
# 4 - Reports

## Board of Selectmen

First Selectman Ridgway reported in brief on the following items.

- WC Wastewater:** a funding application to USDA was executed and subsequently the USDA replied with a request for additional items. One request was for the Town of Cornwall to reach out to two local banks and get a letter indicating their rates/terms for this project. Four banks were contacted and we are waiting for their responses.
- Bridge Projects:** The project on Lake Road is wrapping up. The last bridge to be funded with loan proceeds will be on Ford Hill Road over the Hollenbeck river and will include minor concrete repairs and waterproofing. Total expected cost is \$325,000 +/-
- MIRA:** the MIRA plant upgrades remain a topic of conversation at the CoG meetings. The tipping costs are projected to go from \$90 per ton to \$145 per ton in 5 years. Currently, 60 towns are being asked to sign new contracts and commit to this increase however no towns have pledged participation as of this date. All options are being considered.
- FY '21 Proposed Budget:** A copy of the proposed budget was distributed and is appended to these minutes. First Selectman Ridgway reviewed the documents and stressed that it was the goal of the Board of Selectmen "to control expenses where we can". Of note were the following things;
  - DPW will have some reduction in labor expense. The union contract pay scale is graduated based on longevity and the new hire pay is less than the person they replaced. Additionally, the DPW is creating some of their own sand and gravel for road materials.
  - A 10K appropriation to the Food and Fuel fund is new. This appropriation is necessary to continue the essential support provided to some of Cornwall's most vulnerable residents.
  - John LaPorta presented the VFD portion of the budget and explained that the increases in their request are directly related to training and repairs and maintenance on equipment.

The last page of the proposed budget is the Capital Budget. Projects for FY '21 include targeted DPW fleet replacements, Town Building upgrades, replacing the transfer station office, roofing on the other Transfer Station buildings as well as on the DPW salt shed. The Town Hall building needs a new heating system and an Architect will be asked for suggestions on upgrading this building as it has it's own set of unique challenges.

## Finance Director

Barbara Herbst submitted a written report that is appended to these minutes.

None

# 5 - Public Comment
# 6 - Adjournment

**Lisa Lansing**

Made a motion to adjourn the meeting.

**David Hubbard**

Seconded the motion

**Motion passed unanimously**

8:20 PM

*Barbara E. Herbst, Board Clerk*

Minutes remain "Draft" until accepted at the next regular scheduled meeting, please see subsequent meeting minutes for any corrections to these minutes.

**Budget Hearing**  
**4.24.20**  
**@7:30 p.m.**

[illegible]

# Proposed Budget Worksheet

## FY 2020-2021

				FY 2018-2019	FY 2019-2020		FY 2020-2021	Difference	% of change
				Actual	YTD as of 2.3.20	Approved Budget	Proposed	Budget '19 and Proposed Budget 21	
<b>01 · Board of Selectmen Budget</b>									
<b>Assessor</b>									
1			52002 · Assessor's Salary	11,129	3,688	9,341	9,622		
2			52003 · Assessor's Clerk Sala	23,051	12,567	23,392	24,094		
3			52205 · Office / Computer	1,308	172	7,100	3,000		
4			52209 · Mileage, Travel	232	160	1,000	1,000		
5			52210 · Meetings / Membersh	15	15	15	15		
7			52216 · Contracted Services	4,779	6,685	5,000	11,400		
8			<b>Total Assessor</b>	<b>40,514</b>	<b>23,288</b>	<b>45,848</b>	<b>49,131</b>	<b>3,282.75</b>	<b>7.16%</b>
9			<b>Board of Assessment Appeals</b>						
10			53002 · BAA Salaries			498	498		
11			53004 · BAA Clerk Wage			1	1		
12			53105 · Expenditures			1	1		
13			<b>Total Board of Assessment Ap</b>	<b>-</b>	<b>-</b>	<b>500</b>	<b>500</b>	<b>0.00</b>	<b>0.00%</b>
14			<b>Board of Selectmen</b>						
15			50202 · Selectmen's Salaries	63,535	39,312	65,441	67,404		
16			50203 · Selectmen's Clerk	38,037	24,360	39,178	40,353		
17			50204 · BOS Temporary Clerk	1,597	992	1,273	1,312		
18			50305 · BOS Office Supplies	965	18	925	925		
19			50308 · BOS Bids, Legal Etc	576	445	500	500		
20			50309 · Mileage	213	-	150	150		
21			50310 · Membership/Meeting	270	-	300	300		
22			50346 · Postage	29	-	250	250		
23			<b>Total Board of Selectmen</b>	<b>105,222</b>	<b>65,127</b>	<b>108,017</b>	<b>111,194</b>	<b>3,176.85</b>	<b>2.94%</b>
24			<b>Finance Department</b>						
25			53402 · Treasurer's Salary	3,368	1,735	3,469	3,573		
26			53403 · Finance Director	38,517	24,414	39,673	40,863		
27			53404 Treasurer Clerk	168	-	300	300		
28			53505 · Office Supplies	1,331	845	1,000	1,000		
29			53507 · Printing	2,749	2,700	2,860	2,860		
30			53515 · Computer	1,915	1,025	2,500	1,200		
31			53546 · Postage	971	-	1,000	1,000		
32			53550 · Town Audit	14,000	14,750	14,750	16,500		
33			<b>Total Finance Department</b>	<b>63,020</b>	<b>45,469</b>	<b>65,552</b>	<b>67,296</b>	<b>1,744.22</b>	<b>2.66%</b>
34			<b>Hammond Beach</b>						
35			69103 · Salaries	30,527	25,359	34,868	35,914		
36			69207 · Programs	892	420	1,200	1,000		
37			69213 · Utilities	1,092	498	1,000	1,000		
38			69214 · Supplies	2,026	23	400	400		
39			69215 · Equipment	25	-	340	300		
40			69216 · Contracted Services	3,158	549	1,200	1,200		
41			<b>Total Hammond Beach</b>	<b>37,721</b>	<b>26,848</b>	<b>39,008</b>	<b>39,814</b>	<b>806.42</b>	<b>2.07%</b>
42									
43									

# Proposed Budget Worksheet

## FY 2020-2021

				FY 2018-2019	FY 2019-2020		FY 2020-2021	Difference	% of change
				Actual	YTD as of 2.3.20	Approved Budget	Proposed	Budget '19 and Proposed Budget 21	
44	Highway Administration / Suppli								
45	60011 · Garage Heat			9,274	2,949	7,000	7,000		
46	60013 · Utilities			5,605	2,633	5,500	5,500		
47	60014 · Supplies			10,815	8,381	5,000	8,000		
48	60015 · Small Equipment			3,542	1,183	2,500	2,500		
49	60016 · Contracted Services			35,719	9,994	27,500	30,000		
50	60018 · Small Equipment Rep			477	288	500	500		
51	60035 · Garage Repairs (build			578	830	1,000	1,000		
52	61010 · Drug Testing			-	-	200	200		
53	OT Labor Expense			7,692	4,071	16,722	16,439		
54	Regular Labor Expense			228,731	125,207	248,591	248,224		
55	Total 61603 · Labor Expense			236,423	129,278	265,313	264,662	3% raise/Malahan & Vanicky Longevity	
56	Total 61604 · HWY Temporary La			6,432	5,791	6,000	6,000		
57	62012 Fuel,Gas,Oil,Grease			32,418	16,499	35,000	35,000		
58	62014 · Highway Signs			2,309	3,455	1,500	1,500		
59	62018 · Road Materials			38,725	18,357	25,000	20,000		
60	62050 · Snow Removal			52,379	30,388	68,000	68,000		
61	64016 · Tree Maintenance			26,729	10,077	23,000	23,000		
62	Total Highway Administration /			461,425	240,102	473,013	472,862	-150.53	-0.03%
63	Highway Vehicle Maintenance								
64	63016 · Vehicle / Equipment Maint					55,000	55,000		
65	63021 · #1			215	598				
66	63022 · All Vehicles			8,416	2,631				
67	63023 · #3 ~ F550 Dump			3,440	3,094				
68	63024 · #9 ~ 2003 Intl Dump			4,453	3,008				
69	63037 · Ford 6610 Mower			7,972	623				
70	63026 · #6 ~ 2004 Intl Dump			3,090	3,203				
71	63027 · Grader			1,590	-				
72	63041 · JD Loader ~ 2018			170	1,197				
73	63030 · Backhoe ~ #410			858	1,817				
74	63031 · Mower / Cutter / Ro			2,792	4,042				
75	63032 · #10 ~ 2007 Intl Dum			8,868	11,046				
76	63033 · #12 ~ 1998 Intl Dum			2,481	163				
77	63036 · Skid Steer			565	1,357				
	63040 · 2015 Freightliner			4,581	3,860				
78	Total 63016 · Vehicle / Equipn			49,492	36,638	55,000	55,000		
79	Total Highway Vehicle Mainten			49,492	36,638	55,000	55,000	0.00	0.00%
80	Insurance and Benefits								
81	57540 · General Insurance			4,007	223	4,502	4,637		
82	57542 · Workers' Compensat			49,631	34,584	41,850	43,106	18.3% VFD - 4.8% Ambul	
83	57543 · Public Liability			49,306	35,183	61,352	63,193	17.38% VFD - 82.62% To	
84	57544 · Employees Health Ins			215,087	130,268	204,771	201,422	8% increase proposed	
85	Total 57545 · Employee's Pen			36,348	-	43,095	43,735		
86	Total Insurance and Benefits			354,379	200,258	355,570	356,092	521.55	0.15%

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					FY 2018-2019	FY 2019-2020		FY 2020-2021	Difference Budget '19 and Proposed Budget 21	% of change
					Actual	YTD as of 2.3.20	Approved Budget	Proposed		
87										
88				<b>Land Use</b>						
89				54202 · Zoning Enf Wage	6,541	3,728	7,129	7,343		
90				54203 · Land Use Administrat	10,478	5,199	11,080	11,412		
91				54204 · Land Use Clerk	6,657	4,349	6,392	6,583		
92				54305 · Office Supplies	146	244	500	500		
93				54307 · Printing	118	84	200	200		
94				54308 · Legal Notices	1,557	875	1,800	1,800		
95				54310 · Meetings / Mileage	472	-	500	500		
96				54315 · Computer	143	-	400	400		
97				54316 · Consulting Services	2,150	-	6,800	6,800		
98				54317 · Legal Fees	507	-	2,500	2,500		
99				<b>Total Land Use</b>	<b>28,768</b>	<b>14,479</b>	<b>37,301</b>	<b>38,038</b>	<b>736.52</b>	<b>1.97%</b>
100				<b>Organizational Support</b>						
101				70080 · Cornwall Child Center	40,000	45,000	45,000	45,000		
102				70180 · Cornwall Library	50,000	55,000	55,000	55,000		
103				70185 · Cornwall Historical Society	5,000	5,500	5,500	6,000		
104				70190 · Cornwall Housing Corp	4,000	-	4,000	4,000		
105				70195 · Cornwall Conservation Trust	2,000	-	2,000	2,000		
106				70270 · NW Council of Gov's ****	1,829	1,826	1,120	1,120		
107				70271 · COST and CCM	1,042	1,042	1,225	1,225		
109				70585 · Tax Refunds	675	478	500	500		
110				70685 · Damages to Property		-	-			
111				70780 · Cemetery Maintenance	2,600	2,600	2,800	2,800		
112				70870 · Regional Housing	100	100	100	100		
113				71070 · NW Conservation District	600	600	600	600		
114				71170 · Housatonic River Commissio	350	350	350	350		
115				71260 · Geer Adult Day Center	9,500	9,500	9,500	9,500		
116				71360 · Susan B. Anthony Project	1,500	1,500	1,500	1,500		
117				71480 · Town Celebrations	778	-	500	500		
118				71560 · NW Corner Chore Service	5,000	5,000	5,000	5,000		
119				71660 · Women's Support Service	1,500	1,500	1,500	1,500		
120				71760 · Regional Mental Health	152	-	152	152		
121				71860 · Housatonic Youth Service	4,838	-	4,838	4,838		
122				71980 · Agricultural Advisory	883	850	800	800		
123				72070 · Elderly Nutrition Project	501	501	501	487		
124				72071 · Greenwoods	2,000	5,000	5,000	5,000		
125				72072 · HVA - Housatonic Valley Ass	250	-	250	250		
126				72077 · FISH		-	250	250		
127				72074 * Conservation Commission	445	50	1,500	1,500		
128				72075 * Econ Devl Comm ***	1,216	1,303	5,195	5,195		
129				<b>Total Organizational Support</b>	<b>136,759</b>	<b>137,700</b>	<b>154,681</b>	<b>155,167</b>	<b>485.65</b>	<b>0.31%</b>
131				<b>Park &amp; Recreation</b>						
132				68503 · Salaries	22,860	14,490	23,546	24,252		
133				68506 · Supplies - Tech	1,171	700	1,300	1,300		
134				68507 · P/ R Program	7,915	2,538	10,000	11,000		
135				68512 · Basketball	940	-	1,000	1,000		
136				68513 · Soccer	1,991	691	2,100	2,100		

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		Actual	YTD as of 2.3.20	Approved Budget	Proposed	Budget '19 and Proposed Budget 21	
137	68514 · Skiing	2,800	-	2,800	2,800		
138	68515 · Baseball & gymnastic	764	100	2,000	2,000		
139	68516 · Fields / Services	8,397	4,530	9,000	9,000		
140	<b>Total Park &amp; Recreation</b>	<b>46,839</b>	<b>23,047</b>	<b>51,746</b>	<b>53,452</b>	<b>1,706.34</b>	<b>3.30%</b>
141							
142	<b>Payroll Expenses</b>						
143	58140 · Social Security / Medi	53,508	31,765	56,425	57,569		
144	<b>Total Payroll Expenses</b>	<b>53,508</b>	<b>31,765</b>	<b>56,425</b>	<b>57,569</b>	<b>1,144.27</b>	<b>2.03%</b>
145							
146	<b>Probate Court</b>						
147	53916 · Contracted Services	2,915	2,875	2,875	2,944		
148	<b>Total Probate Court</b>	<b>2,915</b>	<b>2,875</b>	<b>2,875</b>	<b>2,944</b>	<b>69.24</b>	<b>2.41%</b>
149							
149	<b>Public Health &amp; Welfare</b>						
150	<b>Commission on Aging</b>						
151	68003 · Municipal Agent Sa	1,102	672	1,093	1,126		
152	68105 · Supplies	-	-				
153	68107 · Printing	-	-				
154	<b>Total Commission on Aging</b>	<b>1,102</b>	<b>672</b>	<b>1,093</b>	<b>1,126</b>	<b>32.65</b>	<b>2.99%</b>
155	<b>Social Service</b>						
156	67803 · Social Service Adm	29,877	18,236	29,634	30,523		
157	67905 · Office Supplies	436	48	1,200	1,200		
158	67909 · Mileage / Travel	-	-	500	500		
159	67910 · Meetings / Members	375	-	100	100		
160	67991 · General Assistance	50	-	500	500		
161	67992 · GA Medical	200	-	200	200		
162	67993 · GA Burial	-	-	1	1		
163							
164	<b>Total Social Service</b>	<b>30,938</b>	<b>18,284</b>	<b>32,135</b>	<b>33,024</b>	<b>888.53</b>	<b>2.76%</b>
165	67700 · Torrington Area Healt	8,580	8,558	8,558	7,497		
166	67702 · NW CT Transit	615	615	615	615		
167	67703 · Senior Van	6,000	7,000	6,000	6,000		
168	67716 · Visiting Nurse Homec	1,778	4,874	4,482	4,500		
169	67760 · Hepatitis B. Vaccine	-	-	300	300		
170	67770 · Food and Fuel Fund	-	-		10,000		
172	<b>Total Public Health &amp; Welfare</b>	<b>49,014</b>	<b>40,005</b>	<b>53,183</b>	<b>63,061</b>	<b>9,878.57</b>	<b>18.57%</b>
173	<b>Public Safety</b>						
174	65016 · CVFD Physical Exams	6,981	406	6,000	7,000		
175	65035 · Firehouse Maintenanc	30,733	11,114	28,650	30,000		
176	65045 · CVFD Service Incentiv	30,820	1,743	32,000	31,000		
177	65050 · CVFD Op / Fire / Ress	56,064	14,068	61,320	66,160	7.89%	
178	65051 · CVFD Ambulance	15,944	7,697	23,665	30,120	27.28%	
180	66003 · Fire Marshal Salary	2,391	976	3,000	3,000	0	
181	66005 · Fire Marshal Expense	1,042	620	1,700	1,700		
182	66016 · 911 Contract	15,746	15,865	15,936	15,499	3% estimated	
183	66050 · Civil Preparedness	-	-	2,500	1,500		
184	<b>Total Public Safety</b>	<b>159,720</b>	<b>52,490</b>	<b>174,771</b>	<b>185,979</b>	<b>11,208.44</b>	<b>6.41%</b>
185	<b>Registrars of Voters</b>						
186	56602 · Registrars' Salaries	5,864	2,339	4,638	4,776		

# Proposed Budget Worksheet

## FY 2020-2021

				FY 2018-2019	FY 2019-2020		FY 2020-2021	Difference Budget '19 and Proposed Budget 21	% of change
				Actual	YTD as of 2.3.20	Approved Budget	Proposed		
187			56603 · Election Workers' Wa	2,396	1,038	2,100	2,231		
188			56805 · Office Supplies	341	63	300	400		
189			56807 · Printing	-	-				
190			56808 · Legal Notices	-	-				
191			56809 · Mileage / Travel	48	41	150	150		
192			56810 · Meetings/Membership	770	370	650	650		
193			56816 · Contracted Services	2,623	600	3,400	2,300		
194			56846 · Postage	121	4	85	85		
195			<b>Total Registrars of Voters</b>	<b>12,162</b>	<b>4,454</b>	<b>11,323</b>	<b>10,592</b>	<b>-730.60</b>	<b>-6.45%</b>
196			<b>Sanitation &amp; Recycling</b>						
197			67002 · Salaries / Wages	70,020	42,418	68,968	71,037		
198			67114 · Landfill Supplies / Re	6,889	3,490	5,000	5,000		
199			67116 · MSW Hauling	18,895	9,483	18,000	20,000		
200			67119 · Site Testing	8,584	4,760	9,664	9,700		
201			67135 · Building Repairs	-	-	500	500		
202			67216 · MIRA Contract	20,838	11,960	24,000	26,500		
203			67287 · Bulky Waste	21,847	12,549	24,000	24,000		
204			67288 · Hazardous Waste	2,666	1,237	2,500	2,700		
205			67289 · Stump Grinding	-	-	1	1		
206			67305 · Recycling Expense	749	872	500	750		
207			67316 · Recycling Box Rent	756	378	1,000	1,000		
208			67388 · Recycling Hauling	9,293	5,008	9,000	9,500		
209			<b>Total Sanitation &amp; Recycling</b>	<b>160,539</b>	<b>92,155</b>	<b>163,133</b>	<b>170,688</b>	<b>7,555.10</b>	<b>4.63%</b>
210									
211			<b>Tax Collector</b>						
212			52502 · Salary	25,153	15,943	25,908	26,685		
213			52503 · Tax Collector's Clerk	2,215	1,833	2,921	3,008		
214			52705 · Office Supplies	54	238	850	850		
215			52707 · Printing	1,185	1,115	1,233	1,234		
216			52708 · Legal Notices	407	-	450	450		
217			52710 · Meetings / Membersh	416	228	560	500		
218			52715 · Computer	-	-	400	400		
219			52716 · Contracted Services	5,653	5,820	5,600	2,670		
220			52746 · Postage	1,683	807	1,478	1,478		
221			<b>Total Tax Collector</b>	<b>36,767</b>	<b>25,985</b>	<b>39,400</b>	<b>37,275</b>	<b>-2,125.02</b>	<b>-5.39%</b>
222									
223			<b>Town Clerk</b>						
224			50902 · Town Clerk Salary	43,402	27,510	44,704	46,045		
225			50903 · Assistant Town Clerk	3,950	2,244	5,100	5,254		
226			51105 · Office Supplies	1,221	209	850	800		
227			51108 · Legal Notices	201	163	650	600		
228			51110 · Meetings, Membershi	881	582	1,150	900		
229			51115 · Computer	1,180	-	1,500	1,000		
230			51116 · Contracted Services	12,458	8,931	15,000	15,000		
231			51117 · Elections	1,113	762	1,300	1,300		
232			51146 · Postage	339	110	400	400		
233			<b>Total Town Clerk</b>	<b>64,745</b>	<b>40,510</b>	<b>70,654</b>	<b>71,299</b>	<b>644.74</b>	<b>0.91%</b>
234									
235			<b>Town Office Administration</b>						
236			57103 · Town Office Custodia	4,054	1,963	3,500	3,500		

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				Actual	YTD as of 2.3.20	Approved Budget	Proposed	Budget '19 and Proposed Budget 21	
237			57105 · Town Office Supplies	1,370	1,119	3,000	3,000		
238			57111 · Town Office Heating	8,922	3,029	8,000	8,000		
239			57113 · Town Office Utilities	18,632	7,913	17,000	17,000		
240			57116 · Town Office Contract	9,384	9,698	9,500	9,500	includes 2,000 for IT	
241			57117 · Town Counsel	8,546	4,717	12,000	12,000		
242			57135 · Town Building Repair	133	5,633	500	500		
243			Total Town Office Administrati	51,042	34,072	53,500	53,500	0.00	0.00%
244			Transfers						
245			10000 · Contingency						
246			Appropriation						
247			Total 10000 · Contingency			30,000	30,000		
248			10001 · To Animal Control	-	-		3,500		
249			10002 * TRB - state of CT		-		-		
250			Total Transfers	-	-	30,000	33,500	3,500.00	11.67%
251			Total 01 · Board of Selectmen B	1,914,549	1,137,266	2,041,500	2,084,955	43,455	2.13%
252			02 · Board of Education						
253			80080 · Board of Education Exp	3,987,919	2,343,683	3,978,263			
254			Total 02 · Board of Education	3,987,919	2,343,683	3,978,263	-	-3,978,263.00	-100.00%
255									
256			03 · Capital Expenditures						
257			80015 · CCS Capital Projects	40,000	40,000	40,000	40,000		
258			90015 · BOS Capital Projects	555,000	640,000	640,000	657,000		
259			Total 03 · Capital Expenditures	595,000	680,000	680,000	697,000	17,000	2.50%
260			04 · Debt Service						
263			73300 · Bond / Bridge Loan (Princip	310,000	160,000	310,000	315,000		
264			73310 · Bond / Bridge Loan (In	50,873	30,033	44,215	37,352		
265			Total 04 · Debt Service	360,873	190,033	354,215	352,352	-1,863.43	-0.53%
266			Total Expense	6,858,342	4,350,982	7,053,978	3,134,306	-3,919,672	-55.57%
267			Net	359,875	(93,772)	(0)			
			= Estimated based on prior year						
			1% pay raise equals			8,039			
			2% pay raise equals			16,078			
			3% pay raise equals			24,117			
			(includes all employees and taxes and pension costs)						
			Union contract calls for 3% increase and one HWY emp is a new hire						



## WORKSHEET

## Town of Cornwall

Capital Projects Fiscal Years 2018-2020  
with Proposed 2020-2021Account balance  
available 2.02.20

		Budget FY 2018	Budget FY 2019	Budget FY 2020	Proposed FY 2021	
02-480-800-15	School Capital Projects	40,000	40,000	40,000	40,000	764
	CCS 1% Holdover FYE '15					
02-480-900-15	CCS Playing Field Upgrade					
02-490-010-15	Highway Equipment	Payloader 75,000	Payloader 95,000	Trk #6 100,000	Trk #6 100,000	116,576
02-480-010-22	Highway Truck					468
02-480-010-45	Highway Tractor					
02-480-920-01	Senior Van					324
02-490-919-15	Trnsf Sta Equipment		20,000			2,725
	Trnsf Sta Building					9,356
02-490-924-15	Town Building Upgrades	20,000	50,000	150,000	150,000	31,164
02-490-915-15	CVFD Equipment / Repairs				7,000	18,992
02-490-925-14	CVFD - Buildings					811
02-490-925-15	CVFD Pumper					
02-490-925-17	CVFD - **Truck Fund**	3-0 80,000	3-0 80,000	3-0 80,000	80,000	240,000
02-490-928-15	Road Improvement	300,000	300,000	300,000	300,000	150,472
	Bridges Culverts					-2,505
	Guide Rails					
02-490-930-15	Hydrants					17,953
	WC Wastewater Study					30,495
02-490-940-15	Town Plan Project		10,000	10,000	10,000	13,541
02-490-951-15	Revaluation				10,000	660

**Total Capital Expenditures**

<b>515,000</b>	<b>595,000</b>	<b>680,000</b>	<b>697,000</b>	<b>631,797</b>
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## Finance Director's Report for BoF meeting 2.20.20

### 1. Treasurer Office Activities in January:

- a. Prepared and submitted ***UCOA to OPM.***
- b. Compile and distribute ***Proposed Budget documents*** as requested by Selectmen's Office.
- c. Prepare and issue 120 ***W2 forms.***
- d. Prepare and issue 21 ***1099 forms.***
- e. File ***quarterly payroll returns*** for BoE and Town of Cornwall.
- f. Respond to Fol request for ***all current employee/staff payroll information.***
- g. ***134 accounts payable*** checks totaling ***\$283,030***
- h. ***132 payroll and payroll liability*** checks totaling ***\$157,246***

### 2. Actual vs Budget

#### Revenue

***Revenue*** is strong, 61.2% of budgeted revenue has been received through 1.31.2020

**January tax revenue \$356,475**

**Total Revenue for January = \$384,452**

#### Expense

**Total Expense for January = \$440,276**

**DPW Snow Budget is at 44.7%**