

PLANNING & ZONING COMMISSION SPECIAL MEETING FEBRUARY 28, 2017

Present: Regular members David Colbert, Jill Cutler Peter Kalmes, Stephen Saccardi (in 8:00pm), Anna Timell, alternate members Virginia Potter and Benjamin Gray Jr. and LUA/ZEO and Commission clerk Karen Griswold Nelson.
Absent: James LaPorta and alternate Dermot Woods.

Chairman David Colbert called the meeting to order at 7:05PM. Alternate member Ginny Potter was seated for James LaPorta and Ben Gray Jr. seated for regular member Stephen Saccardi until his arrival.

1. APPLICATIONS FOR ZONING PERMITS.

ZP#1002- Cornwall Conservation Trust – Kiosks for Trinity Preserve and Cooley preserves - approved December 2016.

ZP#1003 – Thomas Kearns – Outdoor wood burning furnace – Hollenbeck Road. Permit approved.

2. APPROVAL OF MINUTES. November and December 2016 minutes, January regular meeting minutes.

November minutes deferred until a quorum of attending members are present.

Motion made by Mrs. Cutler, seconded by Mrs. Timell to approve the minutes of the December 13, 2016 regular meeting as presented: unanimously approved.

Motion made by Mrs. Timell, seconded by Mr. Kalmes, to approve the minutes of the January 10, 2017 regular meeting as presented; unanimously approved.

3. NEW APPLICATIONS:

- A. **SP#240 Brian and Megan Mollica – Special permit for a detached accessory apartment – 179 Sharon Goshen Turnpike.** Set administratively for public hearing March 14, 2017.

4. PENDING APPLICATIONS. None.

5. CORRESPONDENCE AND COMMUNICATIONS RECEIVED.

- A. **January 30th report from Anna Timell regarding NWHCOG Economic Development Summit.** Report made part of the record.

6. LUA/ZONING OFFICER'S REPORT.

Griswold Nelson addressed staff planning for a housing/EDC workshop in early spring.

7. PLANNING WORKSHOP – Commission discussion of the January Planning meeting and the process to update the Town Plan of C&D, subcommittee reports, and special meeting workshop date(s)

Information provided by Chairman Colbert regarding subcommittee set-up and process for the 2010 plan and proposed process for the 2020 was made part of the record for discussion.

There was general discussion of the process for updating the 2010 Plan in accordance with the 10 year timing required by statute. There was general agreement that a similar public forum as that held in 2007 at the Cornwall Consolidated school should be held in early summer 2017. General topics discussed included outreach, (electronic and through customary venues such as the Chronicle), information and assistance from other town commissions and the regional COG, and funding.

8. ADJOURNMENT.

Motion made by Ms. Cutler, seconded by Mr. Kalmes to adjourn at 8:45Pm; unanimously approved.

Respectfully submitted,

Karen Griswold Nelson